

**LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
Monday, February 12, 2018
Mason Crest Elementary School**

BOARD MEMBERS PRESENT:

Michelle Kloc, President
John Alexander, Treasurer
Amy Phipps, Secretary
Steve Longstreet, Director-at-Large

OTHERS PRESENT:

Amanda Sansbury
Anne Sansbury
Lisa Conoly
Mike Nutbrown
Donna Jacobson
Dale Edwards, Sequoia Management
Chris Collins, Recording Secretary, Northern Virginia Minutes

I. CALL TO ORDER:

Ms. Kloc called the meeting to order at 7:02 p.m. and confirmed a quorum.

II. CITIZENS' COMMENTS:

Amanda Sansbury commented that a homeowner continues to let his dog run around the common areas off leash. Another homeowner discussed a dog waste issue in relation to another unit owner.

Angela Cutter stated that her neighbor has experience a lot of misdirected mail lately and asked if other homeowners have experienced the same.

III. APPROVAL OF MINUTES

MOTION: Mr. Alexander moved, Ms. Phipps seconded, to approve the minutes of the November 13, 2018 Board meeting as presented. The motion passed unanimously (4-0-0).

IV. PRESIDENT'S COMMENTS:

No comments were presented.

V. MANAGEMENT REPORT:

Mr. Edwards reported that the new landscaping vendor, Peter's Landscaping, has begun. He also reported that a visitor sign has been removed from Byrd's Nest Pass. The invoice for the new website has been paid, and the website should be up and running by the end of the month. Ms. Kloc noted that she has received the car charging station application from the Architectural Control Committee. She will email it to the rest of the Board and Mr. Edwards. Mr. Edwards added that the ACC inspections will begin mid-March.

VI. COMMITTEE REPORTS:

Architectural Control Committee: Ms. Cutter reported that the inspections schedule will be published in the next issue of the newsletter. She noted that there have been a couple of routine requests recently. The committee has also been contacting those homeowners who violate trash/recycling rules.

Communications: No report was provided. Ms. Kloc noted that the Board is still looking for a chair for the committee.

Grounds: Mike Nutbrown reported that there have been several trees removed recently and pruning has also been done. He noted that the area behind Hancock Forest has been address (in terms of trees). The committee has been using a software program to track various projects. The committee will draft scopes of work for various projects planned for 2018. Ms. Kloc offered her assistance. The scopes of work are due by the April Board meeting.

Neighborhood Watch: Mr. Longstreet reported that the committee is still in need of a chair. He noted that crime has been down in the neighborhood. He reminded residents to not post on social media when leaving for vacation.

Pool & Recreation: Lisa Conoly reported that she hopes to hold water aerobics classes again this season and will no more in the coming weeks. She and Mr. Edwards will meet at the pool in the next few weeks to determine what furniture needs to be replaced for this season.

Finance: Mr. Alexander reported that the audit will be performed soon.

MOTION: Mr. Alexander moved, Mr. Longstreet seconded, to appoint Colin Newberry, Emily Primeggia and Donna Jacobson to the Finance Committee. The motion passed unanimously (4-0-0).

Fairfax Federation: Amanda Sansbury reported that she was unable to attend the meeting last month and will be unable to attend the meeting this month as well.

Mason District Council: Donna Jacobson reviewed her report as included in the Board packet. She noted that Senate Bill 707 was passed by indefinitely. She encouraged residents to send emails opposing short term lodging. She also discussed Inova long-term mixed-use redevelopment project.

VII. OLD BUSINESS:

No old business was discussed.

VIII. NEW BUSINESS:

Deferred Assessment Resolution:

MOTION: Mr. Alexander moved, Ms. Phipps seconded, that the association elects to apply all or part of the excess assessment income from 2017 to the 2018 assessments and that such final amount shall be at the Board's discretion, in the amount of \$17,332.58. The motion passed unanimously (4-0-0).

ACC Inspection Timeline: The schedule was approved by Ms. Kloc and will be published in the next newsletter.

Welcome Letter Review: The current letter was reviewed, and edits were suggested.

IX. ACTION ITEM REVIEW:

- Send notifications to 2 homeowners regarding violations relating to dogs
- Meet with Lisa Conoly to determine what pool furniture needs to be replaced for 2018
- Update welcome letter

X. ADJOURNMENT:

Ms. Kloc adjourned the Board meeting at 8:11 p.m.

XI. EXECUTIVE SESSION

The Board instructed the management company to send demand letters for three delinquent accounts.

The Executive Session was officially adjourned at 8:30pm, EDT.

Respectfully,

//Amy K.Phipps//

ATTEST: Amy K Phipps, Secretary