

**LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
Monday, November 13, 2017
Mason Crest Elementary School**

BOARD MEMBERS PRESENT:

Michelle Kloc, President
Donna Jacobson, Vice President
John Alexander, Treasurer
Amy Phipps, Secretary
Steve Longstreet, Director-at-Large

OTHERS PRESENT:

Amanda Sansbury
Anne Sansbury
Lisa Conoly
Mike Nutbrown
Dale Edwards, Sequoia Management
Chris Collins, Recording Secretary, Northern Virginia Minutes

I. CALL TO ORDER:

Ms. Kloc called the meeting to order at 7:02 p.m. and confirmed a quorum.

II. CITIZENS' COMMENTS:

Lisa Conoly stated that there is a visitor parking sign down on Byrds Nest, and that the old sign at the pool house is propped up against the side of the house. Mr. Edwards responded that he would take care of these items.

III. APPROVAL OF MINUTES

MOTION: Ms. Jacobson moved, Mr. Alexander seconded, to approve the minutes of the October 5, 2017 Board meeting as presented. The motion was approved unanimously (3-0-0).

IV. PRESIDENT'S COMMENTS:

Ms. Kloc reported that holiday trash schedule was publicized, but it needs to be revised. She noted that she will communicate through Next Door, as well as through a Gmail email account. Ms. Kloc stated that the last leaf collection of the year will take place on December 1st. Lastly, she noted that the Board will discuss whether the association will observe MLK Day as a day of service in 2018 later in the meeting.

V. MANAGEMENT REPORT:

Mr. Edwards reported that he has emailed the Board the collection policy. He noted that he has not been able to reach his Verizon contact regarding an installation date. Lastly, he reported that the car charging station form is now with the ACC for their review.

VI. COMMITTEE REPORTS:

Communications: No report was provided, but Lisa Conoly stated that articles for the next newsletter are due on November 20th.

Grounds: No report was provided, but Mike Nutbrown discussed an issue tracking software program that he has recommended to the committee.

Neighborhood Watch: No report was provided, but Ms. Kloc stated that Mr. Longstreet is still looking for a homeowner to replace him as chair of the committee.

Pool & Recreation: No report was provided.

Finance: Mr. Alexander reported that the committee has not had a meeting recently, but he is in the process of scheduling one. There will also be a vacant spot on the committee and he will be looking for a new member.

Fairfax Federation: Amanda Sansbury reported that Dave Marsden spoke at the last meeting. One of the topics that were discussed was gerrymandering.

Mason District Council: Donna Jacobson reported that the Council is currently in discussions with Supervisor Penny Gross and the Planning Committee regarding short-term rentals.

VII. OLD BUSINESS:

Grounds Contract:

MOTION: Mr. Alexander moved, Ms. Jacobson seconded, to accept the three-year contract from Peter's Landscape Inc. pending the addition of a third leaf clean-up, and the elimination of the use of Round-up. The motion passed unanimously (3-0-0).

2018 Budget:

MOTION: Ms. Jacobson moved, Ms. Kloc seconded, adopt the 2018 budget as presented. The motion passed unanimously (3-0-0).

VIII. NEW BUSINESS:

Association Website Presentation: A homeowner, Brittany Dewberry, discussed the association's current website and the improvements that she could make to the site based on her job expertise. She could create an updated website in Word Press format and engage with Site Ground for tech support, etc. The cost to the association would be \$3.95 per month, and \$19.80 per year for protection against hacking.

MOTION: Ms. Jacobson moved, Mr. Alexander seconded, to allow Brittany _____ to create and manage a new website for the association, and to engage with Site Ground for web support services at \$3.95/month for three years, plus \$19.80 per year for protection against hacking. The motion passed unanimously (3-0-0).

Short-Term Rentals: Ms. Jacobson reported that the Mason District Council is working with Fairfax County to implement restrictions on short-term rentals. Various implications were discussed including insurance issues, and potential exceptions. A new zoning draft for short-term rentals is being prepared and will be presented at a meeting to be held on December 12th. The Board agreed that Ms. Jacobson would draft a letter regarding the association's position on short-term rentals, particularly in relation to townhouses. She will share the letter with the rest of the Board members for their review.

MLK Day 2018:

MOTION: Ms. Jacobson moved, Mr. Alexander seconded, to hold a food drive in observance of 2018 MLK Day. The motion passed unanimously (3-0-0).

Mr. Alexander will take the lead on planning the food drive.

Visitor Parking: Mr. Edwards will remove the visitor parking sign that is down on Byrds Nest Pass.

Grounds Committee Appointment:

MOTION: Ms. Jacobson moved, Ms. Kloc seconded, to appoint Deborah Dunham to the Grounds Committee. The motion passed unanimously (3-0-0).

IX. ACTION ITEM REVIEW:

- Check association documents to regarding the appointment vs. nomination of Board members
- Check past, as well as the new trash contract to determine if the association is owed a month of free services
- Remove the visitor parking sign on Byrds Nest Pass, as well as the old sign at the pool house

X. ADJOURNMENT:

Ms. Kloc adjourned the Board meeting at 8:50 p.m.

XI. EXECUTIVE SESSION

Ms. Kloc called the Executive Session of the Board of Directors to order at 8:10pm EDT.

The Board reviewed the list of delinquent accounts and rescinded the parking for two units that were two quarters past due. The Board discussed updating the community website as per this year's budget. Members reviewed the proposals for a new landscaping contract. The Board decided the landscaping contract will be put to a vote before the next meeting.

Ms. Kloc adjourned the Executive Session at 8:37pm EDT by unanimous vote and consent.

Respectfully,

//Amy K Phipps//
ATTEST: Amy K Phipps, Secretary