

**LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING**

**Monday, July 12, 2010
Mason District Government Center
6507 Columbia Pike
Annandale, VA 22042**

BOARD MEMBERS PRESENT:

Jay Jarvis	President
Michele Krahn	Secretary
Sean Walsh	Treasurer
Angela Cutter	Director

OTHERS PRESENT:

Diane Tschirhart	Property Manager, KPA
Chris Collins	Recording Secretary, Minute-By-Minute

I. CALL TO ORDER:

Mr. Jarvis called the meeting to order at 7:00 p.m.

II. RESIDENT COMMENTS:

Hattie Walden inquired about the projects that were outlined in 2009 by the Grounds Committee. She feels that there are some projects that were not completed before new ones were started in 2010 and would like a status of those projects. Mr. Jarvis responded that Mr. Alexander might be able to address that when he gives his report.

Sean Walsh stated that the lifeguards are not checking pool passes consistently.

Deborah Dunham made a recommendation as to how to bar people from leaving trash and other items and loitering in the area of the parking lot near the pool. Mr. Jarvis responded that they would discuss this further during New Business.

III. APPROVAL OF MINUTES:

MOTION: Ms. Krahn moved, Mr. Walsh seconded, to approve the minutes from the June 14, 2010 Board of Directors meeting as presented. The motion passed unanimously (3-0-0).

IV. BOARD VACANCY:

MOTION: Ms. Krahn moved, Mr. Walsh seconded, to approve the appointment of Angela Cutter to the vacant Board position. The motion passed unanimously (3-0-0).

V. PRESIDENT'S REPORT:

Mr. Jarvis reported that there has been a drainage problem under the Beltway that has delayed the Beltway expansion project. He also reported that the sound barrier should be completed by the end of the summer.

VI. MANAGEMENT REPORT:

Ms. Tschirhart reported that there are two items to be discussed: a retainer plan presented by Legal Counsel and the audit approval. The retainer plan is to be discussed during New Business; and the audit approval will be addressed in the Finance Committee report.

The master insurance policy will automatically renew on July 25, with an annual premium increase of \$30.

VII. COMMITTEE REPORTS:

Board Appointment:

MOTION: Mr. Walsh moved, Ms. Krahn seconded, to approve the appointment of John Thompson to the Grounds Committee. The motion passed unanimously (4-0-0).

Architectural Control Committee: Mary Coyle reviewed the committee activities over the last six months. This included the development of a spreadsheet of requests and identification of street captains. Ms. Coyle also reviewed the various inquiries the committee receives.

Communications Committee: Carl Iddings reported that the next newsletter will come out during the last weekend in July. All articles are due to him by July 29. The newsletter will feature the National Night Out event and the traffic calming plan.

Finance Committee: Mr. Walsh reported that the draft audit was received, as well as a letter from the management company with no further recommendations.

MOTION: Mr. Walsh moved, Ms. Krahn seconded, to approve the audit and sign the management representation letter regarding the 2009 audit. The motion passed unanimously (4-0-0).

Grounds Committee: John Alexander reported that the committee has completed an inventory of mailboxes and there are 7 that they recommend replacing. The estimated cost would be \$5,000.00 - \$5,500.00. Management will obtain proposals. The committee also identified trees that need to be trimmed or removed. Management will also obtain proposals for sidewalk and curb repair. The committee will prepare a report on all projects from 2009 and 2010.

Neighborhood Watch: Carl Iddings reported that National Night Out will take place on August 3. There will be a moon bounce and the police have been invited to attend. There will be information about safety and about the committee provided to residents.

Pool Committee: The pool committee received a request to rent the pool for a private party. The committee chair requested that KPA suggest to the homeowner that she appear at the August meeting to make a formal request. Atlantic Pool Services provided a list of their lifeguard fees.

There was one incident where a resident reported that a group of teenagers entered the pool and were disruptive and using profanity in front of children. The resident was concerned about unauthorized use of the pool by non-residents as well as inappropriate behavior and language in front of their young children. They were also concerned about the ability of the lifeguards to maintain control and provide a safe atmosphere for families. Diane forwarded the report of the incident to Atlantic, and Atlantic responded with a very thorough description of what they are doing to ensure that this doesn't happen again. I forwarded the response from Atlantic to the resident who initially complained, and she said it had been much better the last few weeks.

VIII. OLD BUSINESS:

Cell Phone Tower Contract: Ms. Tschirhart is waiting to hear back regarding the contract.

Bow Hunting Issue: Mr. Jarvis read letters from both the Suburban Whitetail Management representative and the county biologist.

Traffic Calming Update: Carl Iddings reported that the next step is for the county to approve the cover letter and ballot describing the plan. The letter will most likely go out next weekend and the response deadline is August 9th.

Mason District Council Update: Mr. Jarvis reported that he attended a recent meeting and was elected Treasurer.

IX. NEW BUSINESS:

Nominating Committee for Annual Meeting: Sean Walsh will serve as chair of the committee and will find two other people to participate.

Attorney Retainer: Mr. Jarvis asked the Finance Committee to evaluate the attorney's proposal and to give a recommendation to the Board.

X. ADJOURNMENT:

Mr. Jarvis moved, Mr. Walsh seconded, to move into Executive Session at 7:55 p.m.

IX. EXECUTIVE SESSION:

MOTION: Mr. Jarvis moved, Mr. Walsh seconded, to come out of Executive Session and rise and report that the Management Company is to notify homeowners of their time extensions on ACC violations and to issue letters to those homeowners with fines.

X. ADJOURNMENT

MOTION: Mr. Jarvis moved, Mr. Walsh seconded to adjourn the regular session of the Board meeting at 8:40 p.m.

Respectfully submitted,

**Michele Krahn
Secretary**