



47 Ms. Walden also stated that 7876 Hampton Village Pass has not been occupied for at  
48 least three months. The residents left their mailbox door open, and since the entire  
49 mailbox leans forward, the mail continues to pile up and fall out of the mailbox. Mary  
50 McFadden suggested that the mail could be wrapped in a rubber band with a note to the  
51 letter carrier stating there is no resident at that location.

52  
53 Christine Hathaway inquired about what the community can do regarding trash disposal,  
54 trash containment, and open trash bins. She was specifically concerned about a new  
55 neighbor who kept an uncovered and overflowing trash can in his back yard. Mr. Jarvis  
56 stated that the new resident was not fully aware of the trash removal process and that he  
57 had met with the neighbor and explained how trash was managed in the community. Ms.  
58 Hathaway stated she provided the new residents with the appropriate information on their  
59 trash removal shortly after they moved in. She also noted that there had been a rodent and  
60 crow problem with the previous owners. Ms. Boone reported that the Board has agreed  
61 that the ACC Guidelines regarding backyards must be enforced, that a letter will be sent  
62 to the resident and that the Board will follow-up to ensure this problem is resolved. Ms.  
63 Boone stated that there would be an article in the newsletter regarding trash and  
64 maintaining backyards.

65  
66 Terry Clark stated that she has a concern regarding dog waste left on the property. She  
67 stated she wrote a letter to Ms. Boone and she understood there had been discussions  
68 about ways to correct the problem. Ms. Boone stated that periodically the situation does  
69 arise and it would help if residents were able to identify the offenders. She also noted  
70 that it is a Fairfax County Law that owners must pick up after their pets.

71  
72 Ms. Walden asked if information in the new homeowner's packet includes any  
73 information on the pet policy in the community, regarding picking up after pets. Mr.  
74 Iddings stated that the Board had not yet reviewed the new homeowner's packet, but if  
75 there wasn't such information, the packet should be amended to include the pet policy. It  
76 was also suggested that renters be notified of the pet policy as well.

77  
78 Ms. Crouch noted that other homeowner associations used the service "Doody-Calls" to  
79 collect pet waste and other trash in the neighborhood. Ms. Boone noted that because this  
80 year's budget had no contingency in it, if the Board were to contract with Doody-Calls or  
81 similar services, funds would have to be pulled from another area to pay for the service.

82  
83 Another resident suggested having pet owners register their pets with the Association so  
84 it would be easier to narrow down the list of possible offenders.

85  
86 Ms. Boone stated that the Board would explore what could be done and will continue to  
87 remind owners and renters of the pet policy.

88

89 **III. COMMITTEE REPORTS:**

90

91 ACC/Grounds Committee

92

**Lafayette Village Community Association**

**March 12, 2007**

**Page 3**

93 Enforcing ACC Guidelines – Ms. Lee stated that there were no homeowners’ requests.

94

95 Ms. Lee then reported that the committee addressed Mr. Prifold’s snow-plow concerns.

96 She suggested possibly purchasing a snow-blower for the community and have

97 volunteers clear the sidewalks on Lafayette Village Drive. There were comments that

98 this suggestion might not be practical due to costs, storage concerns, and the amount of

99 use the snow-blower would receive.

100

101 A resident commented that the sidewalks at the school bus stops were not cleared

102 properly during this past ice-storm, which caused difficulties for children getting on their

103 buses.

104

105 Ms. Boone stated that the Board was developing an events calendar to be put on the

106 website and a calendar of Board events. She would place a reminder to notify residents

107 before next winter of their responsibilities to shovel their sidewalks.

108

109 The ACC has identified the three new lights that are to be installed next, and is working

110 with Ms. Crouch to obtain pricing. The ACC is collecting as much information about

111 these new lights before talking to the residents who would be affected by them.

112

113 Mr. Jarvis noted that the Declarations call for two separate committees, one being solely

114 an ACC Committee and another separate committee dedicated to grounds, and asked the

115 ACC to evaluate the feasibility of returning to that committee structure. Other Board

116 members noted that the committees were merged in the past due to the small number of

117 active volunteers to staff 2 committees.

118

119 Tree Management Plan – The ACC/Grounds will be meeting on Tuesday, March 20,

120 2007 at 7:00 p.m. in the Teacher’s Lounge at Woodburn Elementary. Concerning the

121 tree management plan, Ms. Walden noted that the committee is planning a walk through

122 of the community to confirm what tree work was done last year and develop the schedule

123 of trimming, removing, and replacing trees for 2007. The Board will received monthly

124 updates at the regular Board meetings.

125

126 Mr. Jarvis stated that he had received a copy of the Tree Management plan and thought it

127 was very well done. He felt that a transition plan as called for in the Plan should be

128 developed. Mr. Tremols provided history about the Plan, noting that the plan with a

129 prioritization log was developed by the ACC last year and approved by the Board, that

130 this plan included input an arborist from the Virginia Department of Forestry, and that the

131 ACC implemented the plan. Ms. Walden stated that the ACC/Grounds identified the

132 work taking place at each of its meetings last year, tracking the cost of that work and

133 identifying possible tree replacement or trees that would not be replaced. She stated that

134 that process was how the ACC was able to track the budget.

135

136 The Board noted that Blade Runners employs a certified arborist who could work with

137 the ACC Committee, walking the grounds to identify dead and diseased trees that should

138 be removed, trees that require pruning and could also recommend appropriate  
139 replacement trees.

140

141 A resident reported that there continues to be a bamboo problem behind Byrds Nest Pass.  
142 Mr. Tremols noted that the bamboo was cut back last year by a volunteer, but it remains a  
143 serious problem that needs to be addressed. One critical issue is the potential erosion  
144 problem that will likely occur when the bamboo is removed. This is also an item  
145 suggested for the arborist to review.

146

147 Ms. Crouch will walk through the property with Blade Runners the first week in April  
148 2007. Ms. Boone stated that the Do-Not-Touch list from the previous grounds  
149 maintenance company was provided to the new grounds maintenance company.

150

151 Deer Management Program – Ms. Boone noted that the Association needed to apply for  
152 an out-of-season hunting permit to allow the deer management program to continue. The  
153 Board discussed the program and reaffirmed the need to continue the program. The  
154 Board determined that the original Deer Management Program resolution provided the  
155 necessary authorization for Ms. Boone to request the new permits, and that no additional  
156 resolution was needed. Ms. Boone noted that a total of (5) deer have been killed but  
157 there are still at least a dozen roaming the grounds, according to reports from residents.  
158 Ms. Boone noted that there are frequent newspaper articles about the ever-increasing deer  
159 herd in Fairfax County and the problems they bring, including destruction of landscaping,  
160 involvement in car accidents, and the harboring of potentially infectious deer ticks.

161

162 Pool/Recreation/Social

163

164 Ms. Witham reported that there was a problem with the door on the rear of the pool  
165 house, noting that it does not shut fully. She and Ms. Crouch are working to have the  
166 door re-planed, although this would be the last time it could be done. The next time the  
167 door required maintenance of this sort, it would need to be replaced. Ms. Crouch is also  
168 obtaining a quote for painting, repairing the door, and replacing the privacy fence. Ms.  
169 Crouch noted that it may be possible to power-wash and reseal the fence, saving a  
170 significant expense. The work estimates will come separately so that the Board can pick  
171 and choose what they want done, on an individual basis, if they choose.

172

173 Ms. Witham stated she would provide materials for the newsletter, including the 2007  
174 Pool Regulations and the application for 2007 pool passes. Mr. Iddings asked that he be  
175 provided this material as well, so he could put the information on the website.

176

177 Ms. Witham and the Board discussed how to enforce the residency requirements for pool  
178 access. One resident stated that if we have a system where the guard takes the pool pass  
179 as you enter it has to be worked out where people do not simply reach in for their passes  
180 because they can easily take another person's by mistake. The resident also requested it  
181 be entered into the "Pool Rules", if not already, that no foul language be used at the pool  
182 as it is a family place. Ms. French requested Ms. Witham provide the rules as soon as

183 possible, preferably by March 15, 2007 so the information may be placed in the  
184 March/April newsletter.

185

186 Returning to the topic of pool maintenance, the resident also stated that there are  
187 probably plenty of children in the neighborhood who may require community service  
188 hours and suggested that a request for volunteers be included as a newsletter item.  
189 Volunteers could help with a spring clean-up, painting the pool or cleaning pool furniture  
190 to earn the hours required. Ms. Witham stated there was shrubbery that could be  
191 removed by volunteers s along the fence line of the pool.

192

193 Ms. Witham noted that the old vending machine had finally been removed, having been  
194 inoperable for the past two seasons. Ms. Crouch noted that in other communities,  
195 beverage companies would install vending machines free of charge, and share some of  
196 the revenue with the community. Ms. Crouch was asked to investigate obtaining a  
197 working vending machine for the pool area. LMA obtained quotes on the repair work for  
198 pre-season maintenance and would provide this information to the committee.

199

#### 200 Finance

201

202 During a discussion regarding the budget, the Board noted that for budgeted items of less  
203 than \$2500, committees have the discretion and authority to move toward procuring those  
204 items without further Board action. The Board will finally approve any contracts that are  
205 required.

206

207 CD Status – Ms. French reported that two CD's have matured and the money has been  
208 moved to a money market account at 4.7%. These CDs total approximately \$40,000.00.  
209 Ms. French noted that new CD rates are being explored and the funds will be placed into  
210 a higher yielding investment—most likely another CD.

211

212 Audit Status – The Board noted that we still do not have a full year audit for 2005 and no  
213 audit at all for 2006. Mr. Ciccarelli explained that LVCA's current auditor was having  
214 difficulties completing the 2005 audit and declined to prepare the 2006 audit. The Board  
215 expressed its concern about not having a proper statement of LVCA's finances, and noted  
216 that the end-of-year summary presented at the February meeting was inaccurate and  
217 unacceptable. After discussion, the Board requested LMA provide an end-of-year budget  
218 comparison of revenue and expenditures by line item noting discrepancies and variances  
219 as well as any missing information. For the 2006 and future audits, LMA highly  
220 recommended Goldklang Cavanaugh & Associates as they specialize in HOA audits.

221

222 Ms. Crouch noted that because of the difficulties in obtaining an auditor for LVCA's  
223 2006 fiscal year, LMA has taken steps to file an extension for filing the 2006 taxes. Ms.  
224 French noted that the Finance Committee would discuss this at the next finance meeting,  
225 normally scheduled for the last Thursday of each month.

226

227 Mr. Jarvis requested electronic copies of the financial documents the Board packet for his  
228 review.

229

230 Communications/Media

231

232 Website & Newsletter – Ms. French confirmed the newsletter will go out April 1, 2007  
233 and requested all articles be submitted by March 15, 2007. While the newsletter will also  
234 be posted on the website, the printed newsletter will continue to be distributed to all  
235 residents and property owners in the community.

236

237 Mr. Iddings and Mr. Jarvis are working on the website [www.lafayettevillage.org](http://www.lafayettevillage.org). The  
238 website looks very similar as before but they will be making updates in the next few  
239 months, re-designing the layout, making it more functional, adding more documents,  
240 including the minutes, providing a history of the property, photos, announcements,  
241 current topics, etc.

242

243 Neighborhood Watch

244

245 Ms. Boone stated they are looking for a Committee Chair. Mr. Tremols stated that he  
246 and his wife had volunteered to do the neighborhood watch, but they had never been  
247 trained and provided a schedule. Ms. Walden stated she and her husband would be  
248 willing to volunteer for Neighborhood Watch, as well.

249

250 Working Session Date & Time

251

252 After discussion, the Board agreed that any meeting involving Board Members must be  
253 announced with proper notice regarding date, time, and location and that if proper notice  
254 is not made available to all residents the Board cannot have a meeting, either formal or  
255 informal.

256

257 The next working session will take place on Thursday, March 29, 2007 at 7:30 p.m. at  
258 Ms. Boone's home. All are welcome to attend; however no formal business will be  
259 conducted. The meeting is simply for items for discussion.

260

261 Ms. Walden stated that if a sign for ACC meetings were obtained, similar to the signs for  
262 the Board meetings, she would willing to post these signs to notify all residents of the  
263 ACC meetings. Mr. Iddings noted that he will post meeting notices on the LVCA  
264 website, as well.

265

266 **IV. APPROVAL OF MINUTES:**

267

268 **MOTION: Mr. Iddings moved, Mr. Tremols seconded, to approve the February 12,**  
269 **2006 Board Meeting minutes as presented (5-0-0).**

270

271

272 **V. NEW BUSINESS:**

273

274 Semi-Annual Meeting Discussion

275

276 As required according to the By-Laws of Lafayette Village, the Semi-Annual Meeting  
277 will take place in May 2007. The board noted that if there is any official business to be  
278 acted upon at this meeting, a formal first-class mailing will be sent out in the same way  
279 Annual Meetings are announced and that a quorum will be necessary. A resident  
280 suggested providing information to people on what takes place at the Semi-Annual  
281 Meeting in order to encourage attendees and ensure a quorum.

282

283 Welcome Aboard Packages

284

285 After discussion the Board and Management agreed to have LMA prepare another  
286 Welcome Aboard Package and send it to all residents who have come to the community  
287 in the last six months. The Board will provide final approval prior to Management  
288 sending it out.

289

290 **VI. EXECUTIVE SESSION:**

291

292 The Board agreed to move into Executive Session at 9:25pm to discuss delinquencies  
293 of assessments by some homeowners. After agreeing to direct the management company  
294 to mail additional letters to some of the homeowners who are delinquent on assessments,  
295 the Board returned to Regular Session at 10:00pm.

296

297 **VII. ADJOURNMENT:**

298

299 There being no further business, the Board agreed **BY CONSENSUS** to adjourn the  
300 March 12, 2007 Board of Directors meeting at 10:00pm.