

**LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
Monday, September 11, 2017
Mason Crest Elementary School**

BOARD MEMBERS PRESENT:

Michelle Kloc, Vice President
James Franklin, Treasurer
John Alexander, Secretary

BOARD MEMBERS ABSENT:

Carl Iddings, President
Steven Longstreet, Director-at-Large

OTHERS PRESENT:

Amanda Sansbury
Anne Sansbury
Lisa Conoly
Mike Nutbrown
Katherine Kennedy
Donna Jacobson
Dale Edwards, Sequoia Management
Chris Collins, Recording Secretary, Northern Virginia Minutes

I. CALL TO ORDER:

Ms. Kloc called the meeting to order at 7:04 p.m. and confirmed a quorum.

II. CITIZENS' COMMENTS:

Katherine Kennedy informed the Board that debris from the parking lot is still being blown onto her yard by Bladerunners. She also inquired about the material that was sprayed on the lawns in the spring. She reminded the Board that Bladerunners are not to touch her yard, or spray any materials on her yard. She inquired as to when the mud hole behind her home will be addressed. Mr. Edwards responded that this was to be addressed by the Grounds Committee. Mike Nutbrown stated that he has not been able to look at the area yet. Ms. Kennedy and her immediate neighbors will seek a bid and will submit it to the committee and to Mr. Edwards.

Amanda Sansbury thanked Lisa Conoly for a great pool season.

III. APPROVAL OF MINUTES:

MOTION: Mr. Franklin moved, Mr. Alexander seconded, to approve the minutes of the August 14, 2017 Board meeting as presented. The motion passed unanimously (3-0-0).

IV. PRESIDENT'S COMMENTS:

Ms. Kloc stated that Mr. Iddings was not able to attend the Board meeting, as he is out of town. He asked her to thank Lisa Conoly for an excellent pool season.

V. MANAGEMENT REPORT

Mr. Edwards reported that the new trash contract starts this month. He also reported that Management received no complaints regarding the pool this summer. He reviewed his completed items from his action item list.

VI. COMMITTEE REPORTS:

Architectural Control Committee: No report was provided.

Communications Committee: No report was provided. Mr. Franklin noted that all committee reports are due to Cheryl for inclusion in the next newsletter.

Grounds Committee: Mr. Nutbrown reported that the solicitation requirements document was reviewed by the committee during the last committee meeting. Mr. Edwards noted that the requirements will be incorporated into the bids for the grounds contract. He expects to have three bids by the end of the week. Mr. Nutbrown noted that the committee has been reviewing requests from residents and addressing pruning and tree removals as needed.

Neighborhood Watch Committee: No report was provided.

Pool & Recreation Committee: Lisa Conoly reported that the pool is now closed and noted that it was a good pool season. She also reported that the community enjoyed a last "swim under the stars" event, as well as a final cookout for the season. She thanked all those who volunteered at these events.

Finance Committee: Mr. Franklin reported that the Board will approve a financial management plan, as well as the 2018 draft budget later in the meeting. He noted that the reserves are in good shape, and that he will coordinate with Mr. Alexander a transition plan for the chair position of the committee.

Fairfax Federation: No report was given, as the Federation did not meet during the summer.

Mason District Council: Donna Jacobson reported that the council held a meeting on September 5th and discussed how potential guidelines for short-term rentals could be enforced. There will be another meeting on September 14th to continue discussions on short-term rentals. Ms. Jacobson has posted information regarding the meeting on NextDoor.com. Ms. Jacobson reported that the survey regarding short-term rentals closed on August 31st, but that residents may email the council to express their opinions on short-term rentals. The email address is posted on NextDoor.com. She noted that the design of the survey has made it difficult for the council to determine the accuracy of the results. She encouraged everyone to contact the council to express their opinions on the issue. The Board will discuss in Executive Session whether it will submit an official opinion to the council.

VII. OLD BUSINESS:

Approval of 2018 Budget:

MOTION: Mr. Franklin moved, Mr. Alexander seconded, to approve the 2018 draft budget. The motion passed unanimously (3-0-0).

Approval of Financial Management Plan:

MOTION: Mr. Franklin moved, Mr. Alexander seconded, to approve the financial plan as presented. The motion passed unanimously (3-0-0).

VIII. NEW BUSINESS:

Grounds Contract Discussion: Bids are expected by the end of the week.

Association Website: The Board agreed to use community improvement funds or outside budget funding in the amount of \$10,000 - \$20,000 for a new website. The expenditure is to include funds for hosting and an interactive format easily manipulated, as well as cloud based document servers. The Communications Committee will be tasked with leading this project.

Continuity Plan: The Board discussed how it will transition to a new President, as well as a new Treasurer. Ms. Kloc will take over as President after the Annual Meeting, and Mr. Alexander will serve as Treasurer. Mr. Iddings has provided Ms. Kloc with his "to-do" list that she will review to and determine what items can be taken over by the various committees, and what items may be included in the management contract. Mr. Franklin will meet with Mr. Alexander to hand off and discuss his files.

Resident Request to Move Magnolia Tree: A resident has requested that the magnolia tree planted by the association near the intersection of Lafayette Village Drive and Brunswick Forest Pass be moved and a smaller tree be planted in its place. Mr. Nutbrown noted that the cost to move the tree will likely be \$300 - \$500.

MOTION: Mr. Alexander moved, Mr. Franklin seconded, to approve the request of a homeowner to move the magnolia tree near the intersection of Lafayette Village Drive and Brunswick Forest Pass. The motion passed unanimously (3-0-0).

IV. ACTION ITEMS:

- Address Ms. Kennedy's complaint with Bladerunners

IX. ADJOURNMENT:

Ms. Kloc adjourned the Regular Session of the Board meeting at 8:01 p.m. to convene and Executive Session.