

**LAFAYETTE VILLAGE COMMUNITY ASSOCIATION  
BOARD OF DIRECTORS MEETING  
Monday, August 14, 2017  
Mason Crest Elementary School**

**BOARD MEMBERS PRESENT:**

Carl Iddings, President  
Michelle Kloc, Vice President

James Franklin, Treasurer  
John Alexander, Secretary  
Steven Longstreet, Director-at-Large

**OTHERS PRESENT:**

Amanda Sansbury  
Anne Sansbury  
Lisa Conoly  
Mike Nutbrown  
Katherine Kennedy  
Donna Jacobson

Tracy Miller  
Dale Edwards, Sequoia Management  
Chris Collins, Recording Secretary, Northern  
Virginia Minutes

**I. CALL TO ORDER:**

Mr. Iddings called the meeting to order at 7:03 p.m. and confirmed a quorum.

**II. CITIZENS' COMMENTS:**

Katherine Kennedy thanked the Board for having the bulb changed in the light post near her home. She noted that someone from Bladerunners was on her porch last week and she has requested that Bladerunners stay off her property. She inquired as to when the mud behind her home will be addressed, and when trees will be trimmed around the property. Mr. Iddings responded that the Grounds Committee will take the lead on both of those issues.

**III. APPROVAL OF MINUTES:**

**MOTION: Mr. Franklin moved, Mr. Longstreet seconded, to approve the minutes of the July 10, 2017 Board meeting as presented. The motion passed unanimously (5-0-0).**

**IV. PRESIDENT'S COMMENTS:**

Mr. Iddings thanked Jim Franklin for his service as Treasurer. Mr. Franklin indicated that he would attend both the September Board meeting and the October Annual Meeting. Mr. Iddings noted that this is the last meeting that he will chair. He stated that the Annual Meeting will be held on October 5<sup>th</sup> at the Mason District Center. The Annual Meeting notice will go out in late September. He advised that the Board members should collect proxies for the meeting. Lastly, Mr. Iddings reported that National Night Out was observed on Tuesday, August 1<sup>st</sup> and he thanked Mr. Longstreet for organizing the event, and Donna Jacobson for staffing the sno-cone machine.

**V. MANAGEMENT REPORT**

Mr. Edwards reported that he has received no complaints regarding the pool this summer. He reviewed his action items from the last Board meeting. He noted that he will contact Mason Crest Elementary School to arrange the Board meeting schedule for 2018, as well as the Mason District Government Center to schedule the July, August and October 2018 meetings.

**VI. COMMITTEE REPORTS:**

Architectural Control Committee: No formal report was provided. Mr. Edwards noted that there have been a few requests for approvals of roof replacements, and requests regarding trees.

Communications Committee: Mr. Iddings reported that the August/September newsletter went out the weekend of July 29<sup>th</sup> and that the October/November newsletter will go out in late September. Articles will be due around September 22<sup>nd</sup>. Lastly, Mr. Iddings reported that four LVCA announcements went out over the last month.

Grounds Committee: Mr. Nutbrown reported that two trees went down in recent storms and they have been removed. The dead tree on Peyton has also been removed. Lastly, he stated that he is looking for volunteers to serve on the committee.

Neighborhood Watch Committee: No report was provided, but Mr. Longstreet noted that he is looking for his replacement as chair.

Pool & Recreation Committee: Lisa Conoly reported that a "Swim Under the Stars" will be held this Saturday evening. There will be a cookout at the pool the following Saturday. The pool hours will go back to school hours on August 28<sup>th</sup>.

Finance Committee: Mr. Franklin noted that the financial management plan is included in the Board packet for review later in the meeting. The Board discussed various options for a replacement for Mr. Franklin as Treasurer. A Board continuity plan will be discussed at the September Board meeting.

Fairfax Federation: No report was given, as the Federation did not meet over the last month.

Mason District Council: Donna Jacobson provided a handout with information relating to Fairfax County's regulations on short-term rentals.

## **VII. OLD BUSINESS:**

There was no old business to discuss.

## **VIII. NEW BUSINESS:**

### Banana Banner Proposal:

**MOTION: Mr. Franklin moved, Mr. Alexander seconded, to accept the proposal from Banana Banner for two reserved parking signs for the pool in the amount of \$2,260.12. The motion passed unanimously (5-0-0).**

### Review/Adopt Financial Management Plan:

**MOTION: Mr. Franklin moved, Ms. Kloc seconded, to approve the draft financial plan, with recommended amendments, to be adopted at the September Board meeting. The motion passed unanimously (5-0-0).**

The Treasurer will investigate with Wells Fargo options to increase interest on the money market account.

### Review of Draft 2018 Budget:

**MOTION: Mr. Iddings moved, Ms. Kloc seconded, to approve the draft 2018 budget to be included in the annual meeting notice, and the October/November newsletter. The motion passed unanimously (5-0-0).**

## **IV. ACTION ITEMS:**

- Check the June 2017 Patriot invoice to determine why it was higher than usual
- Maintenance – drill holes in small trash can liners
- Check Atlantic Pool contract re: school hours
- Purchase umbrella base and two guard stand umbrellas for next year

**IX. ADJOURNMENT:**

Mr. Iddings adjourned the Regular Session of the Board meeting at 8:20 p.m. to convene and Executive Session.

**X. EXECUTIVE SESSION:**

Mr. Iddings called the Executive Session of the Board of Directors to order at 8:25 p.m. EDT.

The Board reviewed the aging list of delinquent accounts and directed Sequoia to send notices to 2 accounts that are 2 quarters past due. The Board then approved a contract for Northern Virginia Minutes for 2018. The list of Presidential duties was reviewed and the Board discussed the desired attributes for a replacement Treasurer.

Mr. Iddings adjourned the Executive Session at 8:40 p.m. EDT by unanimous vote and consent.

These minutes, having been reviewed and properly approved by the LVCA Board of Directors during the regularly scheduled monthly meeting held September 11, 2017, are hereby submitted as FINAL.

Respectfully,

*// John M. Alexander //*

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ATTEST: John Alexander, Secretary