

**LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
Tuesday, September 20, 2022
Via Teleconference**

BOARD MEMBERS PRESENT:

Donna Jacobson
Gina Keating
John Alexander
Adrian Sobie
Julia Wray

OTHERS PRESENT:

Rick Jacobson
Carl Iddings
Anne Sansbury
Dale Edwards, Sequoia Management
Chris Collins, Recording Secretary, Northern Virginia Minutes

I. CALL TO ORDER:

Ms. Jacobson called the meeting to order at 7:01 p.m. and confirmed a quorum. The meeting was conducted via teleconference due to the COVID-19 pandemic.

II. RESIDENTS' COMMENTS AND FEEDBACK:

Carl Iddings brought up the issue of a storage pod parked in front of a home on Yorktown Village Pass, which had been there for almost two months. Carl asked that the Board direct the Architectural Control Committee to develop a policy related to storage pods and how long they can be parked in front of homes. Mr. Iddings admitted that he had used a pod, without ACC approval, when work was performed on his property a year ago. Mr. Jacobson stated that the particular pod which Mr. Iddings was inquiring about was used while the owner of the property was doing renovations and would be removed tomorrow. He also stated that he could discuss the issue of storage pods with the ACC.

IV. APPROVAL OF MINUTES

MOTION: Ms. Jacobson moved, Mr. Alexander seconded, to approve the minutes of the August 16, 2022, Board meeting as corrected. The motion passed unanimously (5-0-0).

V. PRESIDENT'S COMMENTS:

Ms. Jacobson thanked John Alexander and Lisa Conoly for their efforts in preventing damage to the pool at the end of August. She also reported that the Board voted

unanimously, outside of a regular meeting, to remove a damaged tree behind Merrimac Trail. Ms. Jacobson also reported that the map issued by Fairfax County, and included in the Board packet, indicates responsibility for sidewalk maintenance. The HOA is responsible for the maintenance of the sidewalks on the community streets. Either VDOT or Fairfax County are responsible for the sidewalks along Lafayette Village, Trammell Road and Merrimac Trail. Lastly, she asked everyone to send their proxies in for the Annual Meeting in October.

VI. MANAGEMENT REPORT:

Mr. Edwards reported that the damage caused by the storm has been cleaned up. He noted that the pool has been closed. The spring inspection is complete. Lastly, Mr. Edwards noted that he still needs to receive a proof for the parking signs in the community. At that time, he can get a quote for the replacement of the signs.

VII. NEW BUSINESS:

Easement for County Stream Restoration: Ms. Jacobson reported that Fairfax County would like approval for an easement for a stream restoration project. Ms. Jacobson will contact the association's attorney to discuss the issue and seek an opinion on whether or not to charge the county for the easement. She will also contact the association's insurance agent to discuss insurance implications that may be involved.

2023 Budget:

MOTION: Ms. Jacobson moved and Mr. Alexander seconded, to accept the Finance Committee's 2023 budget and present it to the owners at the annual meeting for approval. The motion passed unanimously (5-0-0).

VIII. OLD BUSINESS:

Snow Removal Contract:

MOTION: Ms. Jacobson moved, Mr. Alexander seconded, to approve the contract from Peters for snow removal. The motion passed unanimously (5-0-0).

Basketball & Multi-Purpose Courts: Ms. Jacobson reported that she has found a company that can do the millwork for the basketball and multi-purpose courts, with the work likely to be performed in the spring of 2023. Once she has more information, she will share it with the Board.

Community Signs: Mr. Edwards has contacted several vendors. He is waiting on a proof from one of the vendors for the parking signs. Pricing will follow.

IX. COMMITTEE REPORTS:

Architectural Control Committee: Rick Jacobson reported that, to date, there have been thirty-eight requests, sixty-one questions, and fifty-fifty-five violations. He noted that requests have slowed down recently.

Finance Committee: Mr. Alexander requested that management include trash removal invoices in the monthly Board packets.

MOTION: Mr. Alexander moved, Ms. Jacobson seconded, to purchase a 24-month \$50,000 CD. The motion passed unanimously (5-0-0).

Neighborhood Watch Committee: Mr. Sobie reported that, in terms of crime, it has been quiet in the community lately.

State & County Liaison Committee: Ms. Jacobson reported that the focus has been on the “parking reimaged” project. The county will put out a proposal for public comment at the end of October. Public hearings will be held in the beginning of 2023.

X. ACTION ITEMS:

- Address the storm door at the pool house
- Obtain costs for parking and stop signs
- Include trash removal invoices in the monthly Board packets

XI. ADJOURNMENT

MOTION: Ms. Jacobson moved, Mr. Alexander seconded, to adjourn the regular session of the Board meeting at 8:15 p.m. to convene an Executive Session. The motion passed unanimously (5-0-0).

LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
Executive Session of the Board of Directors Meeting
Via Teleconference Due to COVID-19 Pandemic
Tuesday, September 20, 2022

- I. Call to Order:** 8:16 p.m.
- II. Special Note:** Executive Session of Board of Directors Meeting held via teleconference due to the COVID-19 pandemic.
- III. Board Member Attendance:**
- a) Donna Jacobson, President – Present
 - b) Adrian Sobie, Vice President -- Present
 - c) John Alexander, Treasurer – Present
 - d) Gina Keating, Secretary – Present
 - e) Julia Wray, Member-At-Large – Present
 - f) Dale Edwards, Sequoia Representative – Present
- IV. Issues Discussed:**
- a) Reviewed the LVCA Homeowner Aging Report, dated September 15, 2022. Dale Edwards reported that the outstanding amount owed by homeowners was about \$3,500, which was lower than in previous months. Our president remarked that there are some residents overdue by 60 days, but Dale Edwards indicated that their assessments probably will be paid shortly since October 1st reflects the latest quarter due date.
 - b) Our president reminded Dale Edwards to send a response to resident with several complaints.
 - c) Our president indicated she would provide Dale Edwards with the Annual Meeting letter for mailing to homeowners by Monday, September 26th.
- V. Action Items:**
- a) Send letters to residents with outstanding assessment accounts (Dale Edwards).
 - b) Send letter to resident who had several issues (Dale Edwards).
 - c) Send Annual Meeting letter to Dale Edwards (Donna Jacobson).
- VI. Adjournment:** 8:38 p.m.
- a) Our president made a motion to end the executive session, and our vice president seconded the motion. The motion passed 5-0-0.