

**LAFAYETTE VILLAGE COMMUNITY ASSOCIATION  
BOARD OF DIRECTORS MEETING  
Monday, September 8, 2014  
Woodburn Elementary School  
3401 Hemlock Drive, Falls Church, VA 22042**

**BOARD MEMBERS PRESENT:**

Carl Iddings, President  
John Alexander, Vice President  
James Franklin, Treasurer  
J. Gaston, Secretary

**BOARD MEMBERS ABSENT**

Jay Jarvis, Member at Large

**OTHERS PRESENT:**

Amy Kessler, Segan, Mason & Mason  
Anne Sansbury  
Amanda Sansbury  
Lisa Conoly, Pool Committee Chair  
Angela Cutter, Architectural Control Committee Chair  
Dale Edwards, Sequoia Management  
Chris Collins, Recording Secretary, Northern Virginia Minutes

**I. CALL TO ORDER:**

Mr. Iddings called the meeting to order at 7:00 p.m. and confirmed a quorum.

**II. CITIZENS' COMMENTS:**

Amanda Sansbury discussed the issue of her neighbor's fire pit being left unattended in the backyard. There are low hanging tree limbs in the yard. Mr. Iddings suggested that the next time there is a fire lit in the backyard, Ms. Sansbury contact the police. He also recommended that she discuss the issue with Angela Cutter, chair of the Architectural Control Committee.

**III. APPROVAL OF MINUTES:**

**MOTION: Mr. Franklin moved, Mr. Gaston seconded, to approve the minutes of the August 11, 2014 Board meeting as amended. The motion passed unanimously (4-0-0).**

**IV. PRESIDENT'S COMMENTS:**

Mr. Iddings reported that the annual meeting is scheduled for October 6 at the Mason District Government Center. The meeting notice and proxies will go out this week. He

noted that his Board seat will be up for election at the annual meeting. He has scheduled a speaker to discuss emergency preparedness.

The property at 7842 Ashley Glen Road has gone to foreclosure and was purchased by Nationstar at the foreclosure sale. The house is on the market with an asking price of \$435,000. The association will hold off on making any repairs until the house sells. Mr. Iddings asked Mr. Edwards to email him copies of outstanding violations incurred by the owners of the home.

Mr. Iddings also discussed the issue of the odor problem associated with large quantities of food being cooked at 7834 Ashley Glen Road. Mr. Edwards noted that the tenants have been reported to the fire marshal because they were cooking in the garage. They are still cooking food in the home that is causing an odor problem for their neighbors. Mr. Edwards will forward an email from the home owner to Mr. Iddings. Mr. Iddings asked Mr. Edwards to notify the owners that they will need to attend a hearing following the October Board meeting.

Mr. Iddings reported that he has reserved meeting rooms at the Mason District Government Center for the 2015 semi-annual meeting (May 11) and the 2015 annual meeting (October 19).

Lastly, Mr. Iddings reported that there will be a stargazing event on Saturday, September 20 at 8:00 p.m. in the meadows.

## **V. MANAGEMENT REPORT**

Mr. Edwards reported that the pool has closed and the pool company is prepping it for winterization. He will speak to the manager of the pool company to ensure that the pool cover is being properly stored in the bin and that the bin is secured. He noted that there is a light out on Byrd's Nest Pass. He has ordered a replacement and is waiting for it to come in.

## **VI. COMMITTEE REPORTS:**

Architectural Control Committee: Ms. Cutter reported that she has been receiving emails regarding the planting of shrubs. These inquiries are in response to violations issued for missing shrubs.

Communications Committee: Mr. Iddings reported that next newsletter will be out the first weekend in October. The deadline to submit articles and committee reports is September 30.

Grounds Committee: Mr. Iddings reported on behalf of Michael Nutbrown who is acting chair for the committee. The new reserved parking signs have been installed. He noted that Big Steve's Tree Service will be coming to complete tree trimmings and brush clean-up.

Neighborhood Watch Committee: No report was given.

Pool & Recreation Committee: Ms. Conoly reported that the pool closed on Labor Day. There was a final cookout for the season a couple of weeks ago. She thanked Mr. Alexander for his help with grilling. She noted that she gave the leftover passes to Mr. Edwards. Lastly, she noted that she marked about ten chairs that need to be repaired.

Finance Committee: Mr. Franklin reported according to the recent statements, the finances are in good shape. He asked Mr. Edwards to have Mr. Vince Hughes of Sequoia contact him as soon as possible regarding any late dues this quarter, so as to avoid any cash flow issues in the winter. He inquired as to what is expected from him at the annual meeting regarding the financial report. Mr. Iddings asked that he report on the budget versus actuals, and present the 2015 budget. Mr. Franklin asked Mr. Edwards to provide him with the draft budget in advance of the annual meeting, as well as to provide him with the year to date financials as of September 30. He requested that committee chairs submit any capital improvement budget needs so that they can be incorporated into the 2015 budget.

Fairfax Federation: Amanda Sansbury reported that she was not able to attend the last meeting but is planning on attending the next.

## **VII. OLD BUSINESS:**

No old business was discussed.

## **VIII. NEW BUSINESS:**

### Updated Collections Policy Resolution:

The Board discussed the proposed updated resolution drafted by Ms. Kessler. Mr. Franklin requested that Sequoia no longer charge homeowners a \$10.00 late fee on dues. Ms. Kessler will incorporate edits requested by Board members and will forward an updated resolution.

### Tree Maintenance/Big Steve's Tree Service:

Mr. Iddings reported that Mr. Jarvis has resigned from his Board position. He will remain on the Board until a replacement is found.

**MOTION: To waive requirement for three separate bids for contracts costing more than \$3,000 and to authorize Big Steve's Tree Service to do tree trimming and brush removal in amount of approximately \$4,000. The motion passed unanimously (3-0-0). Mr. Gaston was out of the room during the vote.**

### Report on Deer Hunting:

Mr. Iddings reported that in 2012 there were 33 hunts in the area, with 7 deer killed. Deer hunting season begins in September and ends in January or February. He noted that there continues to be a deer management issue in the area.

**IX. ACTION ITEMS:**

- Cease \$10.00 late fee
- Draft 2015 budget and year to date financial statements as of September 30 to Mr. Franklin prior to annual meeting
- Contact pool company to ensure pool cover is securely stored
- Forward email from owners of 7834 Ashley Glen Road to Mr. Iddings
- Send notice of hearing at October meeting to owners of 7834 Ashley Glen Road

**X. ADJOURNMENT:**

There being no further business, Mr. Iddings adjourned the Regular Session of the Board meeting 8:58 p.m. to convene an Executive Session.

**XI. EXECUTIVE SESSION**

The Board entered into Executive Session at 9:00 pm. Following discussion, they unanimously voted to remove all \$10 penalty fees from all accounts, reviewed the violation and penalty aging reports, and reviewed parking suspension currently in force. There being no further business, the Board rose from executive session at 9:10 pm and adjourned the meeting.

These minutes, having been reviewed and properly approved by the LVCA Board of Directors during the regularly scheduled monthly meeting held October 20, 2014, are hereby submitted as APPROVED.

Respectfully,

//Gilbert J. Gaston, Jr.//

ATTEST: J. Gaston, Secretary