

**LAFAYETTE VILLAGE COMMUNITY ASSOCIATION  
BOARD OF DIRECTORS MEETING  
Monday, November 12, 2012  
Woodburn Elementary School**

**BOARD MEMBERS PRESENT:**

Carl Iddings  
John Alexander  
Angela Cutter  
DJ Terreri

**BOARD MEMBERS ABSENT:**

J. Gaston

**OTHERS PRESENT:**

Dale Edwards                      Property Manager, Sequoia Management  
Chris Collins                      Recording Secretary, Minute-By-Minute

**I.      CALL TO ORDER:**

Mr. Iddings called the meeting to order at 7:03 p.m. and confirmed the presence of a quorum.

**II.     CITIZENS' COMMENTS:**

Gloria Kozich discussed the fact that the picnic table and bench were moved. Mr. Iddings suggested that they be anchored to the ground.

**III.    APPROVAL OF MINUTES:**

**MOTION: Mr. Alexander moved, Mr. Terreri seconded, to approve the minutes of the September 10, 2012 Board of Directors meeting as presented. The motion passed unanimously (4-0-0).**

**MOTION: Mr. Alexander moved, Ms. Cutter seconded, to approve the minutes of the October 1, 2012 Board of Directors meeting as presented. The motion passed unanimously (4-0-0).**

**IV.    PRESIDENT'S COMMENTS:**

Mr. Iddings reported that all Board meetings in 2013 will take place at Woodburn Elementary and will be moved to the third Tuesday of each month to better accommodate Board members' schedules.

Mr. Iddings appointed the following chairs to community committees: Angela Cutter to the ACC, Fred Saah to the Neighborhood Watch Committee, DJ Terreri to the Finance Committee, Lisa Connolly to the Pool & Recreation Committee, and Carl Iddings to the Communications Committee. Mr. Iddings will temporarily serve as the chair of the Grounds Committee until a permanent chair is appointed.

#### **V. MANAGEMENT REPORT:**

Mr. Edwards reported that Patriot Disposal is doing well and there have been no complaints. Bladerunner has been doing routine work. He also mentioned that the pool had to be drained due to all of the recent rain. Dominion light pole replacements should be done by the end of the month. Mr. Edwards is waiting on a price from a fence company for the tot lot. He received a price from Fairfax Water for installing a water meter at 7864 Colonial Village Row, and he met with My Plumber. He is waiting for a price to install the lines. The delinquency update and financial report is included in the Board packet.

#### **VI. COMMITTEE REPORTS:**

ACC: No report was given.

Communications: Mr. Iddings reported that the website has been updated with minutes and financial statements. The December/January newsletter will go out the first weekend in December. The deadline for articles is November 27<sup>th</sup>.

Neighborhood Watch: Mr. Iddings reported that the committee has not met since September and that it has been quiet in the community from a crime standpoint.

Grounds Committee: Mr. Alexander reported that the committee met in October and reviewed the grounds maintenance contracts that were received. He also reported that the committee has received proposals for erosion control behind Yorktown Village. The committee did not feel that the bids received would solve the issue in a cost effective manner. More bids will be sought. Mr. Alexander stated that several trees have limbs that need to be removed. He also stated that the section of the community garden North needs to be cleared and the committee is looking for volunteers.

Pool & Recreation: Lisa Connolly reported that the baby changing stations have been received and will be installed by the end of the year.

Finance Committee: Mr. Terreri reported that he has not met with the committee yet, but has been reviewing financials that were passed on to him from Jay Jarvis. He stated that some committee members have resigned and he is looking for volunteers to serve on the committee. Mr. Iddings stated that the current financial situation for the community is sound. The reserves have a balance of \$483,874.37.

Fairfax Federation: Linda Boone reported that the Federation is sponsoring a meeting with Consumer Affairs tomorrow night at the Government Center at 7:00 p.m. She also reported that there will be a membership meeting in March where a County Executive will review the budget.

**VII. NEW BUSINESS:**

Appoint Committee Members:

**MOTION: Mr. Alexander moved, Ms. Cutter seconded, that the following residents and home owners are appointed to the Standing Committees of the Lafayette Village Community Association:**

**Finance Committee: Kathy French and Sean Walsh**

**Grounds Committee: John Alexander, Jim Bell, Courtney Gorham, Anne Sansbury, and Jay Jarvis**

**Neighborhood Watch Committee: Maria Ugincius, Tina Snapp, Linda Boone, and Carl Iddings**

**Architectural Control Committee: Penny Horsley, Tina Snapp, Bob Rosenbaum, and Chas Ryan**

**Pool & Recreation Committee: Chas Ryan**

The motion passed unanimously (4-0-0).

Adoption of FY 2013 Budget:

**MOTION: Mr. Terreri moved, Mr. Alexander seconded, to approve the FY 2013 budget as presented. The motion passed unanimously (4-0-0).**

Adoption of HOA Fees:

**MOTION: Mr. Alexander moved, Ms. Cutter seconded, that:**

- 1. The LVCA homeowners fees for townhouses in Lafayette Village for the fiscal year starting January 1, 2013 be fixed at \$328 per quarter; and**
- 2. The LVCA homeowners fees for detached houses in Lafayette Village for the fiscal year starting January 1, 2013 be fixed at \$167 per quarter; and**
- 3. Sequoia Management is authorized to print and mail remittance coupons to all homeowners in Lafayette Village for the HOA fees referenced above.**

Award Grounds Committee Contract:

**MOTION: Mr. Iddings moved, Mr. Alexander seconded, to request that the Grounds Committee obtain clarification about the Premier proposal including the “do not touch” list and the distance issue, and similarly request Bladerunner to provide their best and final offer and a statement on how they will handle homeowner conflicts, and to report back to the Board no later than December 1, 2012. The motion passed unanimously (4-0-0).**

Award Reserves Study:

**MOTION: Mr. Terreri moved, Ms. Cutter seconded, to award the contract for the 2012-2013 reserves study to Reserve Advisors. The motion passed unanimously (4-0-0).**

Discussion on Proposed Clubhouse at the Pool:

Mr. Terreri stated that a neighbor is an architect who has been involved in the building of clubhouses in other communities and could be a good resource for Lafayette Village.

**VIII. ACTION ITEM REVIEW:**

- Have all Board members registered as members of CAI
- Obtain pool cover prices
- Prepare and distribute coupon books

**IX. ADJOURNMENT:**

Mr. Iddings adjourned the Regular Session of the Board meeting at 8:32 p.m.

**X. EXECUTIVE SESSION**

The Board entered Executive Session at 8:40 p.m to discuss ACC violations and legal matters. The Board rose at 9:22 p.m. and reported that there were two hearings about trash, for which one homeowner was fined. Two homeowners had their parking privileges revoked and one homeowner had their parking privilege restored. The Board also discussed the current legal opinions regarding parking space assignment, HOA fining authority and pending legal matters.

These minutes, having been reviewed and properly approved by the LVCA Board of Directors during the regularly scheduled monthly meeting held December 17, 2012, are hereby submitted as FINAL.

Respectfully,

//Gilbert J. Gaston, Jr.//

ATTEST: J. Gaston, Secretary