

LAYFAYETTE VILLAGE COMMUNITY ASSOCIATION

BOARD OF DIRECTORS MEETING

August 13, 2007

**Mason District Governmental Center
6507 Columbia Pike
Falls Church, Virginia 22042
7:00 pm**

BOARD MEMBERS PRESENT:

LINDA BOONE	PRESIDENT
JOAQUIN TREMOLS	VICE-PRESIDENT
CARL IDDINGS	SECRETARY
KATHIE FRENCH	TREASURER
JAY JARVIS	MEMBER-AT-LARGE

COMMITTEE MEMBERS PRESENT:

SUSIE LEE	ACC MEMBER AND ACTING CHAIR
LINDA WITHAM	POOL AND RECREATION CHAIR

MANAGEMENT COMPANY ATTENDEES:

DAVE CICCARELL	PRESIDENT, LMA
PHYLLIS A. PRYOR	COMMUNITY MANAGER, LMA
KATIE KISSAL	RECORDING SECRETARY, MINUTE-BY-MINUTE

I. CALL TO ORDER:

Ms. Boone called the meeting to order at 7:04 p.m.

II. SECRETARY'S REPORT:

Mr. Iddings noted that the draft July 9, 2007 Board Meeting minutes had previously been distributed to the Board for its review and changes. The Board received the updated draft minutes for its final review and approval.

MOTION: Mr. Jarvis moved to approve the minutes of the July 9, 2007 Board meeting as presented to the Board. Mr. Tremols seconded. The motion passed unanimously (5-0-0).

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III. PRESIDENT'S REPORT:

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Ms. Boone introduced the members of the Board to the homeowners in attendance. She opened the meeting to Open Forum.

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Phil Asher of Trammell Court speaking for five other Trammell Court residents expressed their opposition to any plans to return the grassy field behind Trammell Court to a meadow-like environment. The residents prefer to keep the field as is, noting that children play in that open area. If the area is turned into a meadow, the residents fear that their property values will be lowered, and that there will be an infestation of bugs, animals, snakes, etc. encroaching on their homes. Ms. Boone explained that the voicing of their concerns is premature, since the Board has no immediate plans to take any actions with respect to that property. Ms. Boone noted that the Board has had some discussions about other areas in the community that may returned to a more natural state, and that this approach to grounds management is an emerging trend throughout the county. Mr. Asher expressed concerns that this change may be sprung on the community like the community garden was years ago. The neighbors want to be kept informed. Mr. Jarvis noted that the Grounds Committee will be meeting to discuss this and other issues in the community and that all their meetings will be open and publicized on the LVCA website. He invited anyone who is interested in the community grounds to volunteer for the committee.

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Larry Dunham of Hancock Forest asked about the park property behind Hancock Forest that the community currently maintains. Ms. Boone explained that much of the grass we maintain is actually park property, and park administrators want to return that property to a more natural, meadow-like area. We want to work with park management to ensure any transition to a more natural state will benefit the community.

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Ms. Barbara Roy of Mt. Airey Lane stated that she has waited for over a year for a response from the ACC regarding her request to remove a tree from her front yard. She originally sent her request to a previous management agent; apparently her request was repeatedly misplaced during the transitions between management agents. Susie Lee will meet with Ms. Roy after the meeting to address this problem.

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Kristin Walsh of Ashley Glen requested that the "No Parking Here to Corner" sign be replaced on the corner of Lafayette Village Drive and Ashley Glen. The lack of a sign makes it difficult to turn left onto Lafayette Village.

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Linda Witham of Colonial Village Row asked again about the children's toys that remain outside permanently in front of several houses on Colonial Village. The management agent has cited the homeowners. Mr. Iddings outlined the enforcement process for this sort of infraction. The Board will request the homeowner to appear at a hearing where the homeowner can be fined up to \$50 for the current infraction, and will be warned that future infractions will be subject to an immediate fine of up to

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93 \$50. Mr. Asher expressed disgust at this enforcement mechanism and railed against
94 enforcement of community regulations in general.

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96 Christie Magulas of Ashley Glen asked whether the pool could be kept open on
97 weekends during September. Ms. Boone asked Ms. Witham to see how much extra it
98 would cost to open the pool during September and whether that was a possibility.

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100 **IV. TREASURER'S REPORT:**

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102 Ms. French reported that the Finance Committee met in July. She will call a Finance
103 Committee meeting next week to review the packet and to discuss reports.

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105 Mr. Jarvis asked what the term "retained earnings" in financial reports meant and
106 inquired about contract services. Mr. Ciccarelli responded that he will look into the
107 specific definition and get back to Mr. Jarvis.

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109 **V. COMMITTEE REPORTS:**

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111 A) ACC/Grounds:

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113 Acting Chair Susie Lee reported that the ACC had considered four requests during its
114 July meeting and approved them all. She noted that several dead or diseased trees on
115 the hill by Hancock Forest had been removed and that the committee is waiting on
116 information about replacement mailboxes and new street lights.

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118 • Ms. Susie Lee provided updates on restructuring the ACC/Grounds
119 Committee into two separate committees. She reported stumps and trees need
120 to be identified for removal; and noted that the proposals received from Blade
121 Runners to install additional retaining walls appear to be high so the
122 committee recommends collecting more proposals.

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124 • Mr. Iddings asked about the bids for street lights, which is confusing and
125 appears to include lights not originally requested. Ms. Lee explained that the
126 additional quotes were an effort to price alternative locations for the lights.
127 Ms. Pryor will get new, more specific proposals, including proposals for lights
128 on Colonial Village and Newport Glen.

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130 • The committee recommended accepting the Pro-Pave contract out of the three
131 proposals that were received for the erosion project on the pipestem driveway
132 on Merrimac Trail..

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134 **MOTION: Mr. Tremols moved to accept the Pro-Pave proposal, in the amount**
135 **of \$2,800.00, for the erosion project on Merrimac Trail. Mr. Jarvis seconded the**
136 **motion. The motion passed unanimously (5-0-0).**

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138 Ms. Pryor will send appropriate letters to residents about the project.

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141 B) Pool Committee

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143 Ms. Witham reported that there is a dead tree outside the pool fence behind the diving
144 board that needs to be removed. She also noted that there was a complaint about tape
145 residue on the pool windows. Ms. Witham will address that problem. Mr. Fox asked
146 why teenagers are afraid to go to the pool as Mr. Asher had earlier claimed was the
147 case. Ms. Witham stated that she knows of nothing that would cause teens to avoid
148 the pool other than a few isolated discipline issues. Other residents noted that their
149 teen children spend a lot of time at the pool and haven't expressed any concerns to
150 them.

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152 Ms. Witham will check with Atlantic Pool about the costs and feasibility of keeping
153 the pool open on the weekends during September, and will provide a recommendation
154 to the Board by email.

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156 C) Recreation Committee

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158 Ms. Magulas reported that she had begun looking into a skateboarding
159 demonstration/party for children in the community to occur at the end of September
160 or early October. The Board requested more details for liability issues. The Board
161 suggested a bike rodeo as a spring event.

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163 Ms. Magulas noted that only a few residents had expressed interest in a fall yard sale,
164 so she has no plans to pursue that.

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166 The Board thanked Ms. Magulas for organizing the Community Barbeque that was
167 well attended and very successful.

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169 D) Neighborhood Watch Committee

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171 Mr. Jarvis reported a good turn out at the first meeting. The group will meet again on
172 August 14th to further discuss issues. Ms. Boone noted that the committee still needs
173 volunteers from Hancock Forest, Hampton Village, Peyton Forest and Merrimac
174 Trail.

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176 Mr. Jarvis reported that at the end of the Neighborhood Watch committee meeting,
177 the group walked to the Trammell Court tot lot for a National Night Out observance.
178 Two Fairfax County police attended Police officers attended and addressed the group
179 about crime prevention.

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181 Ms. Boone reported on the neighborhood complaints of littering at Fenton Court. She
182 encouraged residents to report littering violations. A resident requested signs about
183 fines for littering be installed.

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185 **VI. OLD BUSINESS:**

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- 187 • Update on HOT Lanes: Ms. Boone reported that the Beltway widening
- 188 project is still in the planning phases. She hopes to have a meeting with
- 189 VDOT in the next few months, during October or November. She did receive
- 190 confirmation that sound barriers are planned. All proposals will go through a
- 191 public hearing process that residents can attend.
- 192
- 193 • Mr. Fox reported that contractors went behind his house on Brunswick Forest
- 194 and sprayed herbicides to control weeds under the power lines. The
- 195 contractors stated that they were employed by Dominion Power. Ms. Pryor
- 196 will contact Dominion to identify what was happening and to ask that the
- 197 community be notified in the future if such work is being done.

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199 **VII. NEW BUSINESS:**

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- 201 • Ms. Boone reported that Dominion Power will be digging cable in certain
- 202 areas of the community to lay new cable. Areas where digging takes place are
- 203 to be restored to their original condition. The Grounds Committee will follow
- 204 up to ensure that the property is properly restored.
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- 206 • Reorganization of Committees and Chair Appointments:
- 207 Mr. Jarvis reported that he has developed a detailed proposal to re-organize
- 208 the Association's committees and to obtain new resident volunteers to serve
- 209 on these committees. The highlights of the reorganization are:
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- 211 ○ The separation of the ACC/Grounds Committee into two committees,
- 212 consistent with the Association's Covenants; and
- 213 ○ The combining of the pool and recreation committees into a single
- 214 committee

215 Mr. Tremols noted that issues regarding lights and mailboxes will fall under

216 ACC, allowing the committee to continue its work in this area.

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218 Ms. Boone, in her role as President, appointed the committee chairs as

219 follows: ACC- Susie Lee; Grounds- Jay Jarvis; Pool & Recreation- Linda

220 Witham; Neighborhood Watch- Christe Margulas; Publications- Kirstin

221 Walsh. According to the Association bylaws, the Finance Committee Chair is

222 the Treasurer who is Kathie French.

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225 **MOTION: Mr. Jarvis moved to accept the list of Committee Chairs and**

226 **members as approved. Ms. French seconded the motion. The motion passed**

227 **unanimously (5-0-0).** The committee members appointed are:

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229 **ACC-** Mike Loudon, Joaquín Tremols, Penny Horsley, Lynn Kopala;

230 **Grounds**- John Alexander, Lynn Kopala, Phil Prifold, Andra Ryan, Susan
231 Henley; **Recreation & Pool**- Christine Magulas, Riham Saah , Scott Grossbard,
232 Jonathan Gibbs, Mary Wray (youth member);
233 **Publications**- Carl Iddings, Allen Story;
234 **Neighborhood Watch**- Dale Clark, Jim Bell, Pat Fox, Jim Ferguson, Jim Lynch,
235 Joaquin Tremols;
236 **Finance**- Shawn Howard, CPA, Shawn Walsh, CPA;, Hattie Walden, Michele
237 Krahn.

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239 **VIII. EXECUTIVE SESSION:**

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241 **MOTION: At 8:51pm, Mr. Tremols moved that the Board move into Executive**
242 **Session to discuss delinquent accounts and guideline enforcement activities. Mr.**
243 **Iddings seconded the motion. The motion passed unanimously (5-0-0).**

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245 The Board agreed **BY CONSENSUS** to move back into the Regular Session of the
246 Board Meeting at 10:09 p.m.

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248 **IX. ADJOURNMENT:**

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250 The meeting was adjourned at 10:09 p.m. following the Executive Session.