

**LAFAYETTE VILLAGE COMMUNITY ASSOCIATION  
BOARD OF DIRECTORS MEETING  
Monday, June 11, 2018  
Mason Crest Elementary School**

**BOARD MEMBERS PRESENT:**

Michelle Kloc, President  
Pascal Bui-Pho, Vice President  
John Alexander, Treasurer  
Amy Phipps, Secretary  
Steve Longstreet, Director-at-Large

**OTHERS PRESENT:**

Amanda Sansbury  
Anne Sansbury  
Lisa Conoly  
Mike Nutbrown  
Donna Jacobson

Chris Collins, Recording Secretary, Northern Virginia Minutes

**I. CALL TO ORDER:**

Ms. Kloc called the meeting to order at 7:03 p.m. and confirmed a quorum.

**II. RESIDENTS' COMMENTS:**

There were no resident comments.

**III. APPROVAL OF MINUTES**

**MOTION: Ms. Phipps moved, Mr. Longstreet seconded, to approve the minutes of the April 9, 2018 Board meeting as presented. The motion passed unanimously (5-0-0).**

**IV. PRESIDENT'S COMMENTS:**

Ms. Kloc reported that Mr. Edwards will not be present as he has had a family emergency to deal with. She thanked everyone who attended the Earth Day/Arbor Day event in April. Ms. Kloc also thanked the Grounds Committee for its work on the event.

**V. MANAGEMENT REPORT:**

Ms. Kloc reviewed the written report provided by Mr. Edwards.

## VI. COMMITTEE REPORTS:

Architectural Control Committee: No report was provided.

Communications: No report was provided.

Grounds: Mike Nutbrown requested that the proposals for the basketball court and the multi-purpose court be forwarded to the committee for review. He reported that the lighting project has stalled as the committee would like to see the lighting options in person before moving forward.

Neighborhood Watch: No report was provided.

Pool & Recreation: Lisa Conoly reported that the cookout was successful. She noted that today is the first full day for the pool to be open during the week. Water fitness classes will begin this week. The first “swim under the stars” event will be held on Saturday evening. An adult only wine and cheese party will be held at the pool on July 7<sup>th</sup>.

Finance: Mr. Alexander reported that the committee has a recommendation for the CDs that have matured recently. This will be discussed in “old business.” The committee will begin work on the draft 2019 budget during the next meeting. A draft budget will be prepared by September.

Fairfax Federation: No report was provided.

Mason District Council: Donna Jacobson reported that the planning commission will meet this Thursday and is expected to have a decision regarding short term rentals. The June 19<sup>th</sup> Board of Supervisors meeting will likely be postponed. Ms. Jacobson will email the Board when she hears the planning commission’s decision.

## VII. OLD BUSINESS:

Grounds Projects for 2018:

**MOTION: Mr. Longstreet moved, Ms. Phipps seconded, to authorize the Grounds Committee to spend \$1,950.00 with Peter’s Landscaping on various projects determined by the committee. The motion passed unanimously (5-0-0).**

The Board discussed an issue concerning a homeowner’s tree that is hanging over his neighbor’s vehicle and purportedly causing damage to the vehicle. The Board will advise the homeowners to work together to come to a resolution, as the tree in question is not on common property.

CD Authorization:

**MOTION: Mr. Alexander moved, Ms. Phipps seconded, to authorize the Finance Committee chair to work with the association's financial advisor to purchase three CDs from the money market account to maintain the existing ladder. The motion passed unanimously (5-0-0).**

**MOTION: Mr. Alexander moved, Mr. Longstreet seconded, to authorize the Finance Committee chair to roll over a \$50,000 CD to a six-month CD to fill a gap in the ladder. The motion passed unanimously (5-0-0).**

**VIII. NEW BUSINESS**

Resolution Allowing Wine at Pool for Special Event:

**MOTION: Ms. Kloc moved, Mr. Alexander seconded, to allow the Pool Committee to purchase wine for the adult swim event on July 7 2018 at the pool. The motion passed unanimously (5-0-0).**

**MOTION: Ms. Phipps moved, Mr. Alexander seconded, to lift the prohibition of alcohol at the pool for a wine and cheese event to be held on July 7, 2018. The motion passed unanimously (5-0-0).**

Direct Management to Provide Invoices to the Landscaping Committee:

The Board will direct Mr. Edwards to provide invoices relating to grounds maintenance, tree maintenance, and emergency tree maintenance to the Grounds Committee for review. Mr. Nutbrown also requested reports/updates regarding landscaping.

Email from Homeowners:

The Board discussed an email from a homeowner regarding rock issues from a retaining wall behind the homes and parking space issues.

The Board discussed a complaint from a homeowner concerning a neighbor's trash being left out by vehicles and not bringing the trash can inside or around back after the trash has been picked up.

**IX. ACTION ITEM REVIEW:**

- Get second proposal for water fountain at pool to include pipes under the fountain
- Email proposals for basket ball and multi-purpose courts to Mike Nutbrown
- Email invoices relating tree maintenance, grounds maintenance, and emergency tree maintenance to the Grounds Committee for review

- Schedule insurance agent to attend July Board meeting to review association's insurance policies
- Schedule hearings for July for violations from spring inspection that have not been addressed
- Follow-up on straps for pool furniture
- Get estimate for keeping the pool open an additional four days in September
- Get updated audit (to include Board changes from the April 2018 meeting)
- Get flavors for sno-cones and order moon bounce for the August 7<sup>th</sup> National Night Out event
- Look into trash problems with a specific homeowner and how to address

**X. ADJOURNMENT:**

Ms. Kloc adjourned the Board meeting at 9:10 p.m.