

**LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
Monday, December 12, 2016
Mason District Government Center**

BOARD MEMBERS PRESENT:

Carl Iddings, President
Michelle Kloc, Vice President
James Franklin, Treasurer

BOARD MEMBERS ABSENT:

John Alexander, Secretary
Steven Longstreet, Director-at-Large

OTHERS PRESENT:

Amanda Sansbury	Linda Rorbecht
Anne Sansbury	Lisa Conoly
Charlie Rorbecht	Mike Nutbrown
Dale Edwards, Sequoia Management	
Chris Collins, Recording Secretary, Northern Virginia Minutes	

I. CALL TO ORDER:

Mr. Iddings called the meeting to order at 7:07 p.m. and confirmed a quorum.

II. CITIZENS' COMMENTS:

Amanda Sansbury stated that she will refresh the bird bath area.

Charlie Rorbecht thanked the Board for having the tree near his home removed.

III. APPROVAL OF MINUTES:

MOTION: Mr. Franklin moved, Ms. Kloc seconded, to approve the minutes of the November 14, 2016 Board meeting as presented. The motion passed unanimously (3-0-0).

IV. PRESIDENT'S COMMENTS:

Mr. Iddings reported that between Board meetings, the Board voted via email to approve a proposal from Flood Masters, Inc. to install pavers and gravel behind homes on Butterfield Lane to address erosion issues and complete the retaining wall installation behind 7809-7811 Butterfield Lane.

There will be a food drive on January 16th in observance of Martin Luther King Day. This will be the sixth year the association has observed the holiday.

The Association has reached its first anniversary using Nextdoor.com, and it is going well.

Board meetings in 2017 will be held in the library at Mason Crest Elementary School, located at 3705 Crest Drive in Annandale.

Mr. Iddings reported on Suburban Whitetail Deer Management hunts in Lafayette Village. Six deer have been removed, with three hunters periodically on the property. Also, he noted that a deer hunt using police sharpshooters will take place at Annandale Community Park sometime this winter.

V. MANAGEMENT REPORT

Mr. Edwards reported that fifty-five homeowners have been using electronic funds transfer to pay their fees. Two homeowners incurred NSF fees and the management company has taken the appropriate steps to collect the NSF fees from the homeowners per the Association's Delinquent Collections Resolution. Mr. Edwards referred to the opinion of the insurance agent regarding damage due to weather. He also noted that there is a new pool contract in the packet for the Board's review.

VI. COMMITTEE REPORTS:

Architectural Control Committee: Mr. Iddings reported on behalf of Angela Cutter that the committee has approved new windows, as well as a security camera. The ACC has reviewed the ACC Guideline regarding security cameras and recommends that security camera installations be addressed by the ACC on a case-by-case basis.

Communications Committee: Mr. Iddings reported that the newsletter will go out this week and that the website has been updated.

Grounds Committee: Mike Nutbrown reported that tree pruning and removal has begun. The committee will seek quotes for an early spring planting. He also reported that the hose for the garden has been winterized.

Neighborhood Watch Committee: Mr. Iddings reported on behalf of Mr. Longstreet that the committee met last Wednesday, December 7th. The committee will meet every third Wednesday of each month beginning in January. The committee will be working on a safety flyer. The committee also discussed the issues of security cameras on Lafayette Village Drive. Mr. Iddings noted that neither he nor the committee supports the proposal being brought forth regarding the cameras.

Pool & Recreation Committee: The pool is closed for the season.

Finance Committee: Mr. Franklin reviewed the financial statements and commented that the association's finances are in good standing. There is currently \$211,000 in the association's money market account. This is \$60,000 more than the policy allows for. A new CD will likely be purchased in January to resolve the issue. Mr. Franklin reported that he will provide an aging report on the association's CDs at the next Board meeting. Mr. Franklin reviewed the overages on the financial statements. He added that he expects the finances to be \$7,800 to the positive at the end of the year. He also stated that collections are going very well. He will provide an end of the year financial report at the next Board meeting. Lastly, the December 20th committee meeting will be rescheduled.

Fairfax Federation: Amanda Sansbury stated that she missed the last meeting, and that there is not a meeting scheduled for December.

VII. OLD BUSINESS:

Snow Removal Contract:

MOTION: Mr. Franklin moved, Ms. Kloc seconded, to approve the proposal from Peters Landscape for snow removal for 2017 and 2018 with the options of sidewalks and paths, and to request that Bladerunners waive the thirty- day cancellation notification. The motion passed unanimously (3-0-0).

Review of New Reserve Study: Mr. Franklin reviewed the updated review study and noted that it shouldn't require increased assessments. Mr. Franklin recommended that the Board accept the new reserve study.

MOTION: Mr. Franklin moved, Ms. Kloc seconded, to accept the reserve study submitted by Reserve Advisors. The motion passed unanimously (3-0-0).

Discussion: Bid Procedures Policy: The Board reviewed the document that Mr. Edwards drafted. Mr. Franklin stated that it makes the committees too responsible for the RFP process for their projects. Mr. Franklin volunteered to rewrite the process, as well as provide an RFP template for the January Board meeting.

VIII. NEW BUSINESS:

Pool Management Services Contract:

MOTION: Mr. Iddings moved, Mr. Franklin seconded, to award the contract for pool management services to Atlantic Pool Services for the 2017, 2018, and 2019 pool seasons. The motion passed unanimously (3-0-0).

Appointment of Neighborhood Watch Committee Members:

MOTION: Mr. Iddings moved, Mr. Franklin seconded, to appoint Linda Boone,

Donna Jacobson, Amanda Sansbury, Ruth Furpahs, and Nathan Garcia to the Neighborhood Watch Committee. The motion passed unanimously (3-0-0).

Discussion: Establish Policy to Enforce Article VI, Section 6(f): Mr. Iddings discussed the LVCA covenant that forbids basement apartments in Lafayette Village homes. He recommended the Board develop and adopt a resolution that identifies the steps the Association will take to enforce the covenant. Mr. Iddings will develop a resolution for the Board to review at the January Board meeting.

IV. ACTION ITEMS:

- Send Mr. Franklin water invoice for the pool
- Email the rate schedule for electricity for the pool house to Mr. Franklin
- Email legal invoice to the Board
- Email general maintenance budget items to the Board
- Contact Bladerunners to waive thirty-day cancellation policy
- Send Mike Nutbrown the contract for the light company

IX. ADJOURNMENT:

MOTION: Mr. Iddings moved, Mr. Franklin seconded, to adjourn the Regular Session of the Board meeting at 8:40 p.m. The motion passed unanimously (3-0-0).

X. EXECUTIVE SESSION: None

Respectfully,

// John M. Alexander //
ATTEST: John Alexander, Secretary