

**LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
Monday, November 9, 2015
Woodburn Elementary School
3401 Hemlock Drive, Falls Church, VA 22042**

BOARD MEMBERS PRESENT:

Carl Iddings, President
John Alexander, Vice President
James Franklin, Treasurer
J. Gaston, Secretary
Kathie French, Director at Large

OTHERS PRESENT:

Anne Sansbury
Amanda Sansbury, Fairfax Federation
Lisa Conoly, Pool Committee Chair
Mike Nutbrown, Grounds Committee Chair
Dale Edwards, Sequoia Management
Chris Collins, Recording Secretary, Northern Virginia Minutes

I. CALL TO ORDER:

Mr. Iddings called the meeting to order at 7:04 p.m. and confirmed a quorum.

II. CITIZENS' COMMENTS:

Lisa Conoly inquired about the car that has been parked on Lafayette Village Drive for the last year. Mr. Iddings responded that according to Fairfax County, the car can be parked on the street as long as it has current tags and decals. He also stated that he would contact Supervisor Penny Gross to see if anything can be done.

Mr. Gaston advised that Patriot has picked up trash before 6:00 a.m. on several occasions recently. Mr. Iddings will contact them to remind them of the established pick-up time. Mr. Edwards stated that he would email them as well.

III. APPROVAL OF MINUTES:

MOTION: Mr. Alexander moved, Mr. Franklin seconded, to approve the minutes of the October 20, 2015 Board of Directors meeting as presented. The motion passed unanimously (5-0-0).

IV. PRESIDENT'S COMMENTS:

Mr. Iddings reported that there was a sewer back-up recently at a home on Hampton Village Pass. The back-up was due to overgrown tree roots. The Board discussed insurance options that homeowners can purchase.

Mr. Iddings noted that the new ACC guidelines have been posted to the website and that he will post an announcement that will identify the specific changes that have been made.

Dominion Electric has offered to mow the meadows, as they will be doing maintenance on local powerlines. The Board will determine whether they would like the meadows to be mowed.

Lastly, Mr. Iddings reported that there will be no trash collection on Thanksgiving, but trash will instead be collected on the Saturday immediately following Thanksgiving.

V. MANAGEMENT REPORT

Mr. Edwards reported that the new plantings at the pool have been watered. Thirty-two violation letters have gone out.

VI. COMMITTEE REPORTS:

Architectural Control Committee: There was no report.

Communications Committee: Mr. Iddings reported that the next newsletter will go out the weekend of December 5th. The deadline for articles is December 1st. Committee reports that were submitted for the Annual Meeting will be included in this newsletter. He noted that he is looking into www.nextdoor.com as a way of communication for the association. The Lafayette Village 2025 Committee will possibly test it first.

Grounds Committee: Mike Nutbrown reported that the committee will be working to fix the bridge at the edge of Brunswick Forest Pass. Two residents have volunteered to help. He also reported that the new mulch has been installed at the tot lot.

Neighborhood Watch Committee: There was no report.

Pool & Recreation Committee: There was no report.

Finance Committee: The committee's report was deferred to the 2016 Budget discussion later in the meeting.

Fairfax Federation: Amanda Sansbury reported that Federation members recently voted on several issues that arose from the recent survey. Discussion regarding library issues continue.

Lafayette Village 2025 Committee: Mr. Franklin reported that eleven people attended the recent committee meeting, and attendees identified areas in which they would like to contribute. Mr. Franklin noted that the need for a professional report in specific areas will be identified by the end of February, a final strategy report will be presented to the Board by the end of June. Meeting notes will be distributed, and the next meeting is scheduled for Thursday, December 3rd.

VII. OLD BUSINESS:

Adoption of 2016 Draft Budget:

MOTION: Ms. French moved, Mr. Gaston seconded, to adopt the 2016 budget as presented. The motion passed unanimously (5-0-0).

Mr. Franklin noted that the association is \$7,000 over budget in the pool line item. Mr. Edwards will look into this.

VIII. NEW BUSINESS:

HOA Fees:

MOTION: Mr. Franklin moved, Mr. Alexander seconded, to approve HOA fees for the association's fiscal year beginning January 1, 2016 in the amounts of \$328 per quarter for townhomes, and \$167 per quarter for detached homes. The motion passed unanimously (5-0-0).

Deferred Assessments:

MOTION: Mr. Gaston moved, Mr. Alexander seconded, that the Association elects to apply all or part of the excess assessment income to the following year's assessments and that such final amount shall be at the Board's discretion. The motion passed unanimously (5-0-0).

Sidewalk Concrete Work Proposal:

MOTION: Mr. Franklin moved, Mr. Alexander seconded, to approve the proposal from Concrete Jack to correct the sidewalk issues throughout the community (HOA portion only) in the amount of \$13,640.00, The motion passed unanimously (5-0-0).

Tree Removal & Trimming Proposal:

MOTION: Mr. Franklin moved, Ms. French seconded, to approve the proposal from Santa Elena Tree Services LLC for the removal and pruning of trees in the amount of \$13,440.00 contingent upon the receipt of a certificate of insurance and a clean copy of the proposal. The motion passed unanimously (5-0-0).

Grounds Committee Appointment:

MOTION: Mr. Franklin moved, Mr. Gaston seconded, to appoint Imran Amin to the Grounds Committee. The motion passed unanimously (5-0-0).

Lafayette Village 2025 Committee Appointments:

MOTION: Mr. Iddings moved, Ms. French seconded, to appoint Jennica Whitfield, Frances Downey, Sean Kelley, Liam O'Brien, Angela Cutter, Tom Papageorge, and Linda Papageorge to the Lafayette Village 2025 Committee. The motion passed unanimously (5-0-0).

MOTION: Mr. Iddings moved, Mr. Franklin seconded, to include the Lafayette Village 2025 Committee roster in the November 2015 Board meeting minutes. The motion passed unanimously (5-0-0).

IX. ACTION ITEMS:

- Email Patriot regarding the early trash pick-up
- Get status report on legal budget line items
- Check the pool contract/budget line items to determine why it is over budget
- Get a clean copy of the tree service proposal and certificate of insurance from Santa Elena
- Get a statement of cash sufficiency from Vince Hughes of Sequoia Management.

X. ADJOURNMENT:

There being no further business, Mr. Iddings adjourned the Regular Session of the Board meeting at 8:52 p.m. to convene an Executive Session.

XI. EXECUTIVE SESSION:

The Board entered into Executive Session at 8:53 pm. The Board reviewed the aging reports and outstanding penalties. The Board rescinded parking privileges for one homeowner.

There being no further business, the Board rose from Executive Session at 8:58 pm, reported its deliberations and adjourned the meeting at 8:59 pm.

These minutes, having been reviewed and properly approved by the LVCA Board of Directors during the regularly scheduled monthly meeting held December 14, 2015, are hereby submitted as APPROVED.

Respectfully,

//Gilbert J. Gaston, Jr.//
ATTEST: J. Gaston, Secretary

LAFAYETTE VILLAGE 2025 COMMITTEE ROSTER

| Member | Position | Contact |
|--------------------------|---------------|--|
| Jim Franklin | Acting Chair | franklin-assoc@msn.com |
| Kathie French | Co-Chair | kfrench22@verizon.net |
| Carl Iddings | President Rep | carl_iddings@hotmail.com |
| Susan Dudley | At Large | susdudley@gmail.com |
| J. Gaston | Board Rep | lvca.secretary@yahoo.com |
| Mike Nutbrown | Grounds Rep | leighandmike@gmail.com |
| Angela Cutter | ACC Rep | aicutter50@gmail.com |
| Amanda Sansbury | At Large | sansbury@cox.net |
| Tom and Linda Papageorge | Consultants | tompapa54@hotmail.com |
| Jennica Whitfield | At Large | jennicawhitfield@gmail.com |
| Courtney Gorham | Grounds Rep | livelyvc@gmail.com |
| Liam O'Brien | At Large | liam.patrick.obrien@gmail.com |
| Frances Downey | At Large | weekendersfran@msn.com |
| Sean Kelley | At Large | sckelley2016@gmail.com |