

**LAFAYETTE VILLAGE COMMUNITY ASSOCIATION  
BOARD OF DIRECTORS MEETING  
Monday, May 11, 2015  
Woodburn Elementary School  
3401 Hemlock Drive, Falls Church, VA 22042**

**BOARD MEMBERS PRESENT:**

Carl Iddings, President  
John Alexander, Vice President  
James Franklin, Treasurer

**BOARD MEMEBRS ABSENT:**

J. Gaston, Secretary  
Kathie French, Director at Large

**OTHERS PRESENT:**

Anne Sansbury  
Amanda Sansbury  
Angela Cutter, Architectural Control Committee Chair  
Mike Nutbrown, Grounds Committee Chair  
Lisa Conoly, Pool Committee Chair  
Dale Edwards, Sequoia Management  
Chris Collins, Recording Secretary, Northern Virginia Minutes

**I. CALL TO ORDER:**

Mr. Iddings called the meeting to order at 7:00 p.m. and confirmed a quorum.

**II. CITIZENS' COMMENTS:**

Amanda Sansbury stated that the Board did a good job on the Arbor Day event.

**III. APPROVAL OF MINUTES:**

**MOTION: Mr. Franklin moved, Mr. Alexander seconded, to approve the minutes of the April 13, 2015 Board meeting as presented. The motion passed unanimously (3-0-0).**

**IV. PRESIDENT'S COMMENTS:**

Mr. Iddings reported that the Board voted unanimously via email to approve an additional expense of \$3,000.00 for shrubs to be planted around the new pool fence, and to approve an expense of \$1,800.00 for wiring of exterior lights around the pool fence. He also reported that the restrictive parking signs are not reflective and therefore not in compliance with Fairfax County Codes. He hopes to have quotes for new signs at the June meeting.

## V. MANAGEMENT REPORT

Mr. Edwards reported that the pool is up and running and the lights have been fixed. He noted that the pool will be inspected in late June as Fairfax County is short staffed. He checked the wooded area that Bladerunners addressed and the area looks clean. He also noted that the pool company has been informed of the full time schedule for the summer. Mr. Edwards reported that he has not had much success in finding an additive for the mulch that will repel deer. Lastly, Mr. Edwards reported that the door at the pool house will be replaced before the pool opens.

## VI. COMMITTEE REPORTS:

Architectural Control Committee: Ms. Cutter reported that there are about twenty five outstanding violations for missing shrubs or trees from last August. There are several cases that involve residents not wanting to plant trees in their yards. The Board will discuss how to proceed during Executive Session at the June meeting.

Communications Committee: Mr. Iddings reported that the April/May newsletter has gone out. The June/July newsletter will go out the first weekend in June. Committee reports are due the last weekend in May.

Grounds Committee: Mr. Nutbrown reported that he has done a walk-through of about half the community and made a list of trees that need to be removed. He will work on the other half of the community in the near future. He also reported that the community garden now has water. The Arbor Day event went well and a new tree was planted. Mr. Iddings noted that he and Mr. Gaston will do a walk-through of the milling and paving job on May 19<sup>th</sup> to identify areas that need to be addressed. The work is under warranty.

Neighborhood Watch Committee: Mr. Iddings discussed recent vehicle break-ins. Some of these break-ins have resulted in larcenies. Police will be increasing patrols through our neighborhood. Mr. Iddings reported that the community next to Trammell Court has a security video that has been turned over to the police and he expects to receive a copy of it.

Pool & Recreation Committee: Ms. Conoly reported that the pool is ready for opening weekend. The lifeguards were cleaning the pool yesterday. The deadline for obtaining pool passes for opening weekend is Friday, May 22. There will be a one week grace period for residents to get pool passes. Pool pass enforcement will begin on May 30<sup>th</sup>. Ms. Conoly also noted that there will be a cookout on May 24<sup>th</sup> at the pool and she is looking for volunteers provide grills as well as to grill the food. Mr. Iddings stated that he will send out an email to the community about the event.

Finance Committee: Mr. Franklin reported that CD amounts included on the balance sheet differ from the amounts included in the Wells Fargo summary. This is due to the fact that Wells Fargo shows the current market value on the day of the report for tax reasons. Wells Fargo has been reporting the interest on the CDs quarterly. Mr. Franklin

discussed four areas that are over budget including snow removal, the pool contract, auditing and accounting, and general maintenance.

Fairfax Federation: There was no report.

## **VII. OLD BUSINESS:**

Review of LVCA Welcome Letter: The Board discussed the revised welcome letter and language to be added to the attachment to the welcome letter. Mr. Iddings will make the final edits to the documents and will send them to Mr. Edwards.

## **VIII. NEW BUSINESS:**

Recent Vehicle Break-ins: The Board will discuss this issue fully at the June meeting.

Townhouse Room Rentals: The Board discussed the issue of townhome owners renting rooms to tenants and possibly being in violation of LVCA covenants. A homeowner saw an ad posted on Craig's List to rent a room in a home in the community. The owner of that home has not yet been identified. Mr. Iddings will ask the attorney to draft a letter to send to homeowners who may be in violation of the covenants regarding this issue. He will also try to identify some of these homeowners.

Discussion of ACC Tree Planting Violations: There are several homeowners who have concerns about being cited for missing trees in their front yards. Board members agreed that if homeowners do not agree with their citations, they may appeal to the ACC. If the ACC denies the request, the homeowner may appeal to the Board.

Preparation for Cicada Killer Wasp Season: Mr. Iddings reported that there are homeowners who are concerned about the cicada killer wasps that are expected to emerge in late June/early July. Mr. Iddings discussed traps that were identified by Jay Jarvis. The Board directed Mr. Edwards to purchase these traps to provide to residents who are concerned about the wasps. Mr. Edwards will also consult with the insurance agent to determine if there may be liability issues associated with this.

## **IX. ACTION ITEMS:**

- Check with insurance agent to determine if there are liability issues associated with providing residents with cicada killer wasp traps
- Purchase cicada killer wasp traps
- Include in the executive summary those who have been cited for no trees or bushes in their front yards
- Remind maintenance to replace missing traps on some of the pool furniture
- Send Mr. Iddings the current EFT form

**X. ADJOURNMENT:**

There being no further business, Mr. Iddings adjourned the Regular Session of the Board meeting 8:45 p.m. to convene an Executive Session.

**XI. EXECUTIVE SESSION:**

The Board entered into executive session at 8:50 pm and reviewed the Aging Report for homeowner dues and late accounts. Two units that were six (6) months behind in their payments have been referred to our attorney to initiate collection action. The Board rose from Executive Session at 9:00 pm, reported its deliberations and adjourned the meeting at 9:00 pm.

These minutes, having been reviewed and properly approved by the LVCA Board of Directors during the regularly scheduled monthly meeting held July 13, 2015, are hereby submitted as APPROVED.

Respectfully,

*//Gilbert J. Gaston, Jr.//*  
ATTEST: J. Gaston, Secretary