

**LAFAYETTE VILLAGE COMMUNITY ASSOCIATION  
BOARD OF DIRECTORS MEETING  
Monday, June 9, 2014  
Woodburn Elementary School Library  
3401 Hemlock Drive, Falls Church, VA 22042**

**BOARD MEMBERS PRESENT:**

Carl Iddings, President  
John Alexander, Vice President (arrived at 7:05 p.m.)  
J. Gaston, Secretary  
Jay Jarvis, Member at Large

**BOARD MEMBERS ABSENT**

James Franklin, Treasurer

**OTHERS PRESENT:**

Anne Sansbury  
Amanda Sansbury  
Lisa Conoly, Pool Committee Chair  
Dale Edwards, Sequoia Management  
John Martin, LVCA Nationwide Insurance Agent

**I. CALL TO ORDER:**

Mr. Iddings called the meeting to order at 7:01 p.m. and confirmed a quorum.

**II. CITIZENS' COMMENTS:**

A resident congratulated the Board on doing a great job with the paving project.

**III. APPROVAL OF MINUTES:**

**MOTION: Mr. Jarvis moved, Mr. Gaston seconded, to approve the minutes of the May 12, 2014 Board meeting as presented. The motion passed unanimously (3-0-0).**

**IV. PRESIDENT'S COMMENTS:**

Mr. Iddings reported that the Board conducted an email vote in mid-May to authorize the purchase of pool furniture in the amount of \$6,235. This will provide chairs, tables and umbrellas for the newly constructed picnic pad.

Mr. Iddings reported that the Board adopted a resolution to send Mason District Supervisor Penny Gross a letter formally requester her support for installation of a crosswalk at the corner of Trammel Road and Lafayette Village Drive. Supervisor Gross acknowledged receiving our letter, and, in turn, sent a letter to VDOT advocating for the crosswalk's approval. A copy of our letter sent to Supervisor Gross was also sent to

Virginia State Senator Marsden. Mr. Jarvis inquired whether the association also requested that resurfacing Trammel Road and Merrimac Trail was included in our letter, but this was not done. Mr. Iddings has been working with Supervisor Gross' office to place these two streets on the VDOT paving schedule, but until that is accomplished, and repairs could actually impede the scheduling of full resurfacing for these roads.

Mr. Iddings advised the group that visitor or resident use of the pool parking lot for overflow or visitor parking was not authorized during pool hours. The parking lot is for pool use exclusively. He will be placing a reminder about proper parking regulations in the upcoming newsletter. The Board will begin ticketing and towing violating vehicles, including residents who repeatedly park in spaces marked "Visitor". In accordance with LVCA covenants, residents may not park more than two vehicles on Association streets.

## **V. MANAGEMENT REPORT**

Mr. Edwards reported that there was nothing significant to report for trash removal or grounds maintenance. He was approved to order a shed for the pool area for \$281. Remaining inspection hearings will be held during the July Board meeting. Mr. Iddings inquired why the payment to USAHomes for the pool picnic pad was annotated as final payment in the Board's packet. Mr. Edwards reported that we were still awaiting signage, replacement of a damaged wheel barrow, and river rock around the pad, so would confirm the status of the payment.

## **VI. COMMITTEE REPORTS:**

Architectural Control Committee: Ms. Cutter was not present so no report was provided. Mr. Iddings commented that the Board was awaiting an ACC resolution so it could initiate enforcement action regarding the house on Ashley Glen Pass in accordance with our governing documents.

Insurance Coverage Review: Mr. John Martin, the LVCA Nationwide insurance agent, presented a review and discussion of our current coverage levels for a variety of needs. The Board requested to increase personal property coverage to \$35K to handle pool cover, furniture, community benches, picnic tables, and other sundry property. When the annual policy renewal arrives sometime in the next two weeks, Mr. Martin expected to see a 6-8% rate increase reflecting industry cost increases. Some residents have inquired about the possibility of keeping bees in the meadow area far from the mowed area. As bee keeping is not a normal activity conducted by associations, no rates are available from our underwriter to estimate the cost of insurance for LVCA. Legal counsel recommended against pursuing this activity.

Communications Committee: Mr. Iddings reported that the June/July newsletter was delayed to enable final figures from the paving project to be included. Mr. Jarvis inquired about the possibility of creating a community Facebook page, but Mr. Iddings declined to establish one due to the amount of time he's already spending on communication and leadership activities. Mr. Jarvis and Mr. Iddings will continue to discuss the concept.

Grounds Committee: Mr. Jarvis reported Mr. Jim Bell, an original owner and member of the committee, was moving out of Lafayette Village, and thanked him for his many contributions to the community. Several new trees and shrubs had been planted and erosion project done, though there are more to evaluate. He reported all garden plots have been rented, and that Arbor Day events were very well attended with a great deal of trash being collected. The pool pad is finished and open for use. The committee, as part of establishing a monarch butterfly way station, planted milkweed on the hill.

Neighborhood Watch Committee: Mr. Iddings reported that Doug Stewart is still trying to coordinate a meeting time for the committee. National Night Out will take place on the first Tuesday in August.

Pool & Recreation Committee: Ms. Conoly reported the pool opened as planned thanks to last minute repairs to the telephone. The opening cookout was one of the best attended events ever. The next event will be June 21<sup>st</sup> as the first of two “Swim Under the Stars” sessions this summer. Patio reservations were made and used, but there were challenges getting attendees to wear the wrist bands provided. Ms. Conoly reported there was a staffing issue with the pool with only one life guard being on site for the last three hours on a particular Saturday, which was brought to the attention of Atlantic Pool management. A new refrigerator and microwave have been provided for life guard use, and the pool lights are now working properly.

Finance Committee: Mr. Franklin was not present so no formal report was provided. Mr. Iddings reported for Mr. Franklin that there were no significant changes to the Association’s finances, though funds were transferred to cover normal monthly operating expenses, and additional funds will need to be moved to pay for the paving project.

Fairfax Federation: Mr. Iddings reported that Linda Boone’s term on the Federation Board expires in June and she has decided not to run again. He will be looking for someone to serve as the representative of LVCA. The Fairfax Federation serves the voice of assembled HOAs to Fairfax County Government, pursuing a legislative agenda and lobbies on behalf of represented HOAs.

## **VII. OLD BUSINESS:**

### Street Milling & Paving Update:

Mr. Gaston reported that the final phase of paving had been completed. The Board members are inspecting various streets to ensure completeness and quality of work to provide a final punch list to Falcon Engineering. The work will be completed before final payment is made to Finley Asphalt. Overall, despite understandable inconvenience for residents, the project was completed very efficiently. The Board received several positive comments and one unfavorable email. Mr. Iddings reported that the final cost, though below our planned reserve budget, was higher than originally bid for several reasons:

- All the curb and sidewalk work identified prior to the project beginning was not included in the request for proposal, increasing our price by approximately \$60K.
- Several streets required full depth repair, in excess of what was planned, increasing our price by approximately \$33K.
- Proper curb and space painting increased our price by approximately \$11K.
- Our final price was also reduced by approximately \$10K in offsets from work bid but ultimately not required or performed.

#### **VIII. NEW BUSINESS:**

##### Neighborhood Watch Appointment:

Mr. Iddings reported that Mr. Stewart had nominated Mr. Kyle Kurd for appointment to the Neighborhood Watch Committee.

**MOTION: Mr. Jarvis moved, Mr. Alexander seconded, to appoint Mr. Kyle Kurd as a member of the Neighborhood Watch Committee. The motion passed unanimously (4-0-0).**

#### **IX. ACTION ITEMS:**

- Mr. Edwards will review the status of USAHomes' invoice and payment.

#### **X. ADJOURNMENT:**

There being no further business, Mr. Iddings adjourned the Regular Session of the Board meeting at 8:18 p.m. to convene an Executive Session.

#### **XI. EXECUTIVE SESSION**

The Board entered Executive Session at 8:20 PM. The Board held hearings for three residents in absentia for ACC violations and authorized appropriate fines/enforcement actions in accordance with Association governing documents. The Board rose from executive session at 8:40 and adjourned the meeting.

These minutes, having been reviewed and properly approved by the LVCA Board of Directors during the regularly scheduled monthly meeting held July 14, 2014, are hereby submitted as APPROVED.

Respectfully,

//Gilbert J. Gaston, Jr.//  
ATTEST: J. Gaston, Secretary