

**LAFAYETTE VILLAGE COMMUNITY ASSOCIATION  
BOARD OF DIRECTORS MEETING  
Monday, June 13, 2011  
Mason District Government Center**

**BOARD MEMBERS PRESENT:**

Jay Jarvis  
Sean Walsh  
Hattie Walden  
John Alexander

**OTHERS PRESENT:**

Diane Tschirhart                      Property Manager, KPA  
Chris Collins                              Recording Secretary, Minute-By-Minute

**I. CALL TO ORDER:**

Mr. Jarvis called the meeting to order at 7:02 p.m.

**II. CITIZEN'S COMMENTS:**

There were no comments.

**III. APPROVAL OF MINUTES:**

**MOTION: Mr. Alexander moved, Ms. Walden seconded, to approve the minutes of the April 11, 2011 Board meeting as presented. The motion passed unanimously\* (3-0-0).**

*\* Mr. Walsh was not present for the vote.*

**IV. PRESIDENT'S COMMENTS:**

Mr. Jarvis did not have any comments.

Selection of Member to Fill Board Vacancy: The Board agreed to postpone the selection until next month, when they can meet a potential replacement, Nathan Garcia.

**V. MANAGEMENT COMPANY REPORT:**

Ms. Tschirhart reported that the lifeguards were counseled after the pool incident. She asked Mr. Alexander about the mailboxes. He responded that the situation should be resolved by next month.

## VI. COMMITTEE REPORTS:

Architectural Control Committee: No report was given.

Communications Committee: Mr. Iddings reported that the June/July issue of the newsletter went out over the weekend. The next issue will go out the last weekend of July. He also reported that once the audit is approved, he will post that on the website.

Grounds Committee: Mr. Alexander reported that the committee met and discussed upcoming projects, to include: the dog park and a new waterline to support the community garden. The committee will explore costs and determine if the projects can be done within the current budget. He noted that he received feedback from residents that included the fact that there is an erosion area on Byrd's Nest Pass that needs to be looked at.

Neighborhood Watch: Mr. Iddings reported that the meetings will now be held on Wednesdays and that planning has begun for National Night Out.

Pool & Recreation: Lisa Connolly reported that the pool manager has been diligently enforcing pool rules. She stated that more stickers are needed for the pool passes, and that the front storm door is broken. She noted that umbrellas are needed for the guard chairs. Ms. Tschirhart responded that they have been ordered. She also noted that two umbrellas on the tables are broken. Mr. Jarvis suggested that KPA handle the pool pass application process. Mr. Alexander pointed out that there is a showerhead in the men's room that needs to be replaced.

Finance Committee: Mr. Walsh reported that there is a couple of hundred dollars coming to the Association from the tax return. The committee will meet on June 23<sup>rd</sup> to determine how to invest Association money as the Wachovia representative is not making recommendations to the committee.

Fairfax Federation: Mr. Iddings reported that he and Linda Boone attended the last meeting, which was a legislative recap.

Mason District Council: Mr. Jarvis reported that he is no longer serving as Treasurer.

## VII. OLD BUSINESS:

VDOT Update: Mr. Jarvis reported that the attorney still has not heard back from VDOT and will follow up.

Standard Operating Procedures Manual: Ms. Walden reported that she is still working on it and will send it around to the Board again for comments.

**VIII. NEW BUSINESS:**

New Committee Members:

**MOTION:** Mr. Walsh moved, Mr. Alexander seconded, to approve the appointment of: Jamie Carroll and Megan Maiorca to the Pool and Recreation Committee; Robert Rosenbaum to the Architectural Control Committee; and Nathan Garcia and Linh Nghe to the Neighborhood Watch Committee. The motion passed unanimously (4-0-0).

**IX. ADJOURNMENT:**

Mr. Jarvis ended the Open Session of the Board meeting at 7:35 p.m. to move into an Executive Session.

**X. EXECUTIVE SESSION:**

Upon a motion duly moved and seconded, the Board moved into Executive Session. The Board briefly discussed the delinquency report.

There were no directives given to Ms. Tschirhart by the Board. Ms. Tschirhart left Executive Session at 7:50 p.m.

The Board discussed and approved the Request for Proposal (RFP) and cover letter for a new property management company search. Mrs. Walden suggested that the Board appoint a sub-committee to assist the Board in its review and consideration of potential proposals. Mrs. Walden stated she had contacted Larry Dunham to see whether he would be willing to help, and that she would have to seek Board endorsement. Mrs. Walden mentioned the possibility of requesting help from Michelle Krahn and or Kathie French. Mr. Walsh said he would contact Mrs. French first, and if no success would ask Ms. Krahn. Mr. Jarvis recommended Carl Iddings.

The Board agreed and approved the sub-committee recommendation (4-0-0).

Mr. Jarvis adjourned the Regular Session of the Board of Directors at 8:42 p.m.

Respectfully Submitted,  
Hattie M. Walden, Secretary