

1 **LAYFAYETTE VILLAGE COMMUNITY ASSOCIATION**

2
3 **BOARD OF DIRECTORS MEETING**

4
5 **April 9, 2007**

6
7 **Mason District Governmental Center**
8 **6507 Columbia Pike**
9 **Falls Church, Virginia 22042**
10 **7:00 pm**

11
12
13 **BOARD MEMBERS PRESENT:**

14
15 **LINDA BOONE PRESIDENT**
16 **CARL IDDINGS SECRETARY**
17 **KATHIE FRENCH TREASURER**
18 **JAY JARVIS MEMBER-AT-LARGE**

19
20 **BOARD MEMBERS ABSENT:**

21
22 **JOAQUIN TREMOLS VICE-PRESIDENT**

23
24 **COMMITTEE MEMBERS PRESENT:**

25
26 **SUSIE LEE ACC MEMBER AND ACTING CHAIR**
27 **LINDA WITHAM POOL AND RECREATION CHAIR**

28
29 **MANAGEMENT COMPANY ATTENDEES:**

30
31 **SARAH CROUCH MANAGEMENT AGENT**

32
33 **OTHERS IN ATTENDANCE:**

34
35 **HEATHER BEHNKE RECORDING SECRETARY**

36
37 **I. CALL TO ORDER:**

38
39 Ms. Boone called the meeting to order at 7:03pm. and made introductions.

40
41 **II. HOMEOWNER'S FORUM:**

42
43 Ms. Boone reported that there were several calls about a home owner on Ashley Glen
44 who allegedly is not putting out trash properly. Mr. Jarvis reported that he investigated
45 the complaints and felt that the issue was overstated and that the homeowners were not
46 infringing on the rules. Mr. Iddings mentioned that the property in question did have a

47 satellite dish installed that infringed on the neighbor's airspace. Ms. Crouch reported that
48 she sent the homeowner a letter reporting that the satellite dish was improperly installed.
49 The homeowner called Ms. Crouch, stating there is no satellite dish at that address. The
50 homeowners further stated they felt they were being picked on by their neighbors. Ms.
51 Crouch confirmed that the letter was mailed to the correct address.

52

53 Mr. Iddings stated that there is an interest in cleaning up the park area as part of Fairfax
54 County's Invasive weed Management Area initiative. The initiative will focus on the
55 park land bordering Lafayette Village Drive. A group of LVCA volunteers will work on
56 the invasive plants at that location, and all volunteers are welcome.

57

58 Mr. Fox commented that it appears one of our contractors is dumping yard waste on
59 common grounds instead of removing them. Ms Boone said she will talk to Blade
60 Runners about this issue. (Follow-up: it appears the dumping was not done by any
61 contractor employed by LVCA.)

62

63 Mr. Iddings commented that after the newsletter came out, some unsung volunteer picked
64 up a lot of dog waste along Lafayette Village Drive and that many thanks were owed to
65 that person. There continue to be people, however, who are not picking up after their
66 dogs.

67

68 **III. COMMITTEE REPORTS:**

69

70 ACC/Grounds Committee

71

72 In Mr. Tremols' absence, Ms. Boone reported for the ACC Committee. The ACC
73 examined the situation on the Merrimac Trail pipe stem pavement where the end of the
74 pipestem has collapsed due to erosion. Two of the homeowners are willing to work with
75 the ACC but the third homeowner has been uncooperative. The three homeowners have
76 been cited and ordered to repair the pipestem, but repairs are impractical until the erosion
77 issue is addressed Ms. Crouch stated that the ACC wants to address the erosion now and
78 then address the paving issue later. Our paving company, Pro-Pave, has said that runoff
79 water flowing down the pipestem has caused a lot of the damage. Also, construction
80 vehicles (owned by one of the homeowners) park on the lower end of the pipestem,
81 contributing to the damage.

82

83 The replacement mailbox project is still waiting for complete estimates. Ms. Crouch will
84 present something to the ACC at its next meeting.

85

86 The light repairs are in the works. Ms. Crouch has called Kolb Electric, who reported that
87 replacement lenses have arrived and will be installed. Kolb will also inspect all the lights
88 in the community.

89

90 Mr. Fox asked if it would be okay if he painted the light pole in front of his house with
91 black spray paint. The paint on the pole was chipped and coming off. The Board told a
92 homeowner that he can clean up the light post and spray paint it.

93

94 A homeowner on Ashley Glen had expressed concern about trees overhanging parking
95 spaces. These trees dripped sap on his car and he wanted them removed or trimmed. Ms.
96 Crouch said that the ACC decided that the trees appear to be on another homeowner's
97 property, and so are not the purview of the ACC. Ms. Boone suggested that those
98 homeowners be cited if their tree needs trimming.

99

100 Ms. Crouch is still working on setting up the Blade Runners walk through. The afternoon
101 of April 23rd is the proposed time.

102

103 Pool/Recreation/Social

104

105 Ms. Witham reported that the diving board and the one lifeguard chair that was not
106 replaced last year will be replaced this season. Ms. Witham and Ms. Crouch are still
107 determining what repairs need to be made, including exterior painting, replacing or
108 repairing the privacy fence and replacing the sinks in the bathroom. The Board discussed
109 whether the repair costs should be considered operating or reserve expenditures. Mr.
110 Jarvis reported that he would like to committee to look at installing a slide at the pool, at
111 a cost he estimated to be no more than \$2000. Ms. French stated that a pool slide would
112 result in additional insurance expenses, assuming we could obtain coverage at all. Mr.
113 Iddings stated that given the major pool maintenance expenses coming up in the next few
114 years, he could not support spending Association funds on a new piece of equipment.

115

116 Ms. Witham reported that LMA has received a lot of pool pass applications so the
117 process seems to be working smoothly. The passes will be picked up at the pool this year.

118

119 Finance

120

121 Ms. French reported that the Association bought a CD at 5.1% with \$40,866.00 for a
122 year. These funds were obtained from a maturing CD. She has reviewed the 2005 audit
123 and approves it. A change in the 2005 audit from previous years is that LMA uses a
124 modified cash reporting system for their books, in contrast to the accrual method used in
125 years past.

126

127 Communications/Media

128

129 Website & Newsletter – Ms. French stated that the next newsletter articles are due by
130 May 15th. Ms. Boone requested articles from owners that would be of community
131 interest as well.

132

133 Mr. Iddings reported that the website is up and running and the message boards are
134 monitored by him because there is a lot of spam. He noted that the website would be
135 redesigned in the near future to make it clearer how to navigate the site. He invited
136 residents to check out the current website at www.lafayettevillage.org.

137

138 Neighborhood Watch

139

140 Ms. Boone stated the Board is still looking for a Neighborhood Watch Chair. Mr. Jarvis
141 reported that he asked his neighbor, who is a retiring police officer to consider the
142 position. The Board discussed the parking of large white van and other commercial type
143 vehicles on Lafayette Village Drive. There is not much officially that the Board or
144 LVCA can do about the types of vehicles parking on LVD since it is a public road. The
145 group discussed calling the police and asking for more patrolling if we have abandoned
146 or untagged vehicles parked on LVD.

147

148 Working Session Date & Time

149

150 The working session will be held on April 23rd at 7:00 at Ms. Boone's home. Mr.
151 Iddings noted that he will post meeting notices on the LVCA website as well.

152

153 **IV. APPROVAL OF MINUTES:**

154

155 **MOTION: Mr. Jarvis moved, Ms. French seconded, to approve the March 12, 2007**
156 **Board Meeting minutes as presented (4-0-0).**

157

158

159 **V. NEW BUSINESS:**

160

161 ACC Inspection

162

163 Ms. Crouch went over the new inspection checklist that was created with feedback from
164 the Board. Inspections are ongoing, and should be completed by April 20th.

165

166 Pool Diving Board

167

168 **MOTION: Mr. Iddings moved, Mr. Jarvis seconded, to approve the proposals for**
169 **the commercial diving board, lifeguard chair and plastic spine board from Splash**
170 **Aquatics. The motion passed unanimously (4-0-0).**

171

172 Ms. Crouch will clarify the warranties.

173

174 Semi Annual Meeting

175

176 The Semi-Annual Meeting will be held 7:00pm May 14th at the Mason District
177 Government Center. A speaker from VDOT will discuss beltway widening issues and
178 other transportation issues. LMA will ensure that the notice to homeowners will be
179 mailed timely.

180

181 Community Yard Sale

182

183 The Community Yard Sale will be held Saturday May 5th from 8:00 a.m. – 2:00 pm
184 People will be able to sell from their front yard or the pool parking lot. Everyone is

185 welcome to participate. The yard sale organizers have arranged for a charity to pick up
186 the things that do not sell if homeowners wish.

187

188 **MOTION: Mr. Iddings moved, Ms. French seconded, that the Board approve a**
189 **community yard sale to allow homeowners to sell from their property or common**
190 **property on Saturday May 5, 2007. The motion passed unanimously (4-0-0).**

191

192 The Board discussed the proposed law to allow HOA's to collect six (6) months of
193 assessments before the mortgage companies in a foreclosure situation. The Board
194 expressed interest in advocating to the elected officials in support of the law. The Board
195 re-stated that anyone who owes any money to the Association cannot get their pool
196 passes.

197

198 **VI. OLD BUSINESS**

199

200 Update on Hearings for Previous Inspections

201

202 Ms. Crouch reported that there are still several outstanding violations from last year's
203 spring inspections. There need to be new notices and hearings in the next few weeks. Ms.
204 Crouch will contact the Board about a date.

205

206 Audit

207

208 Ms. French reported that the audit for 2006 is in the bid process. Ms. Boone signed the
209 tax return for 2006.

210

211 **MOTION: Ms. French moved, Mr. Jarvis seconded, to have Goldklang, Cavanaugh**
212 **and Associates do the audit for 2006. The motion passed unanimously (4-0-0).**

213

214 Web Design

215

216 Mr. Iddings discussed the need to buy additional software for the website redesign. The
217 software will be licensed to the community.

218

219 **MOTION: Ms. French moved, Mr. Jarvis seconded, to buy the web design software.**
220 **The motion passed (3-0-1) with Mr. Iddings abstaining.**

221

222 Review of Action Item List

223

224 The Board reviewed the action item list and closed several old items. Some new actions
225 include a letter to the owner of a white van that has been parked for months on Lafayette
226 Village Drive, repair of the lights, and the possibility of painting the mailboxes. Ms.
227 Crouch reports that the Post Office will not allow the Association to paint the mailboxes.
228 There are several community street signs that are tilted and need to be repaired.

229

230 **VII. EXECUTIVE SESSION:**

231

232 **MOTION: Mr. Jarvis moved, Mr. Iddings seconded, to move into Executive Session**
233 **at 8:56 pm to discuss delinquencies. The motion passed unanimously (4-0-0).**

234

235 The Board discussed delinquencies and will invite the attorney to the working session on
236 April 23rd.

237

238 **MOTION: Mr. Iddings moved, Ms. French seconded, to move out of Executive**
239 **Session at 9:15 pm. The motion passed unanimously (4-0-0).**

240

241 **VIII. ADJOURNMENT:**

242

243 There being no further business, the Board agreed **BY CONSENSUS** to adjourn the
244 April 9, 2007 Board of Directors meeting at 9:16 pm.