

**LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING**

Monday, August 14, 2017

**Mason District Government Center, Small Meeting Room
6507 Columbia Pike, Annandale, Virginia 22003**

Agenda

(Call to order is at 7:00 p.m. All other times are estimates.)

- I. RESIDENT COMMENTS AND FEEDBACK: 7:00 to 7:10**
- II. APPROVAL OF MINUTES (Meeting of July 10, 2017) 7:10 to 7:11**
- III. PRESIDENT'S COMMENTS: 7:11 to 7:15**
 - a. Thank you to Jim Franklin
 - b. LVCA Annual meeting (The Annual Meeting is scheduled for Wednesday, October 5, at the Mason District Government Center.)
 - c. National Night Out thanks
- IV. MANAGEMENT COMPANY REPORT (Sequoia Management): 7:15 to 7:20**
- V. COMMITTEE REPORTS: 7:20 to 7:40**
 - a. Architectural Control- Angela Cutter
 - b. Communications- Carl Iddings
 - c. Grounds- Mike Nutbrown
 - d. Neighborhood Watch- Steve Longstreet
 - e. Pool & Recreation- Lisa Conoly
 - f. Finance- Jim Franklin
 - g. Fairfax Federation - Amanda Sansbury
 - h. Mason District Council – Donna Jacobson
- VI. OLD BUSINESS: 7:40 to 8:10**
 - a. Nominations committee for Board election at Annual meeting (One Board of Directors seat will be up for election at the October Annual Meeting. The Board needs to appoint a replacement member to the committee to replace Jim Franklin.)
- VII. NEW BUSINESS: 8:10 to 8:25**
 - a. Approval of proposal from Banana Banner for two pool parking lot reserved parking signs (Banana Banner submitted a proposal in the amount of \$2,260.12 for two pool parking lot reserved parking signs. These signs are similar in design to the existing reserved parking signs, but contain language specific to the pool parking lot.)
 - b. Review and adoption of Association financial management plan (The last financial management plan was adopted in 2013, but our practices have changed significantly since then. The Finance Committee has developed a new document that more accurately reflects our practice. The Board will review the plan and will be asked to adopt it.)
 - c. Review of draft 2018 Association budget (The Finance Committee in conjunction with the management company has prepared a draft 2018 budget for the Board to review for inclusion in the Annual Meeting notice.)
- VIII. ACTION ITEM REVIEW CREATED AT THE MEETING: 8:25 to 8:26**
- IX. RECESS: (if Executive Session) 8:26 to 8:30**
- X. EXECUTIVE SESSION: 8:30 to 9:00** (All non-Board members must leave the room to ensure confidentiality of sensitive issues. This executive session will address delinquent payments.)
 - a. Contract proposal from Northern Virginia Minutes (The Board will review a proposal from Northern Virginia Minutes for recording secretarial services to prepare and deliver Board meeting minutes.)
- XI. REPORT FROM EXECUTIVE COMMITTEE: 9:00**
- XII. ADJOURNMENT: 9:00**